



ENG1-5.1.2

## **Report of the 57<sup>th</sup> Session of the IALA Council**

**25 May 2014**

## Table of Contents

Table of Contents	2
1 Opening	4
1.1 Opening remarks	4
2 Apologies for absence	4
3 Approval of the agenda	4
3.1 Draft Agenda (to approve)	4
4 Report of the 56 <sup>th</sup> Session of the IALA Council	5
4.1 Review of Actions from the 56 <sup>th</sup> Session of the IALA Council (to note)	5
4.1.1 Actions for the Council	5
4.1.2 Actions for the Secretariat	5
4.1.3 Actions for the WWA	5
4.1.4 Actions for the Committees	5
5 Report by the Secretary-General	5
6 Financial Matters	5
6.1 2013 Audited Financial Statements	6
7 IALA Technical Activities	6
7.1 Policy Advisory Panel (PAP)	6
7.1.1 Documents to note	6
7.2 ENAV Matters	6
7.2.1 Documents to note	6
8 Other IALA Groups	7
8.1 Legal Advisory Panel (LAP)	7
9 World Wide Academy	7
9.1 Documents to note	7
9.1.1 Report of WWA Board meeting	7
10 IALA Membership	7
10.1 Applications for IALA Membership	7
10.2 Resignations from IALA Membership	8
11 IALA GENERAL ASSEMBLY	9
11.1 Council papers for the General Assembly	9
11.2 General Assembly Arrangements	10
12 Any other business	11
12.1 Arctic Navigation	11
12.2 Resilient Navigation and Timing (RNT) Foundation	11
13 Date & venue of next Council meeting	11
13.1 Session 58: 31 May 2014, La Coruña, Spain	11
14 Closing	11
15 List of Annexes	11

ANNEX A	List of Participants	12
ANNEX B	Agenda	20
ANNEX C	Financial Documents	22
	ANNEX C1 – Audit Report	22
	ANNEX C2 – Audited Financial Statements for 2013	25
ANNEX D	Action Items	33
ANNEX E	Post meeting comments	34



IALA Council  
57<sup>th</sup> Session

25 May 2014

## Report of the 57<sup>th</sup> Session of the IALA Council (C57)

### 1 OPENING

The 57<sup>th</sup> session of the **IALA Council** was held on 25 May, 2014, at La Coruna, Spain, with Mr David Gordon, South Africa, the IALA President, as Chair.

#### 1.1 Opening remarks

The Chair opened the meeting and complimented Spain on its excellent preparation for the IALA Conference which was to commence the following day, and wished all delegates a successful week.

Vice-President, Mr Manuel Gomez, welcomed Councillors to A Coruna, thanked Mr Juan Francisco Rebollo and his team for the preparations for the Conference, and wished Councillors and delegates a fruitful Conference.

The Chair welcomed Mr Kong Hyundong from Korea, Mr Brad Groves from Australia, and Mr Mike Bullock, Northern Lighthouse Board, Scotland, as an observer

### 2 APOLOGIES FOR ABSENCE

Apologies had been received from:

Capt. A.M. SUREJ	Directorate General of Lighthouses and Lightships	India
Ms Yvonne Shields	Commissioners of Irish Lights	Ireland
Mr Scott Smith	United States Coast Guard	USA

A list of participants is at 0

### 3 APPROVAL OF THE AGENDA

#### 3.1 Draft Agenda (to approve)

The draft Agenda (paper C57-3.1) was adopted. Refer ANNEX B.

## **4 REPORT OF THE 56<sup>TH</sup> SESSION OF THE IALA COUNCIL**

### **4.1 Review of Actions from the 56<sup>th</sup> Session of the IALA Council (to note)**

#### **4.1.1 Actions for the Council**

It was noted that all Action Items had been completed.

#### **4.1.2 Actions for the Secretariat**

It was noted that all Action Items had been completed or were in hand.

#### **4.1.3 Actions for the WWA**

Nil

#### **4.1.4 Actions for the Committees**

No further action required.

## **5 REPORT BY THE SECRETARY-GENERAL**

The Secretary General briefed the Council on recent activity within the Organisation and highlighted the following matters:

- Since the last meeting of Council 56 in India IALA the Secretariat had been very active with a number of important events which included:
  - eNavigation Underway, Denmark
  - Extraordinary Legal Advisory Meeting, Headquarters
  - AccSeas Conference, Scotland
  - eNavigation North America
  - IMPA Conference
  - Seoul International Maritime Forum
- Completion of the 2013 Annual Report for the organisation
- Extensive preparation by the Secretariat for the Conference/Assembly and associated parallel events

The Secretary-General noted that at its 56<sup>th</sup> Session, the Council requested the Secretary-General to report to Council, what a modern and efficient Secretariat would look like, for the present form of the Association. He indicated that a project has been initiated as a result and provided an explanation and progress report as paper C57-5.1

The Secretary-General's report to the Council (paper C57-5.1) was noted.

## **6 FINANCIAL MATTERS**

The IALA Treasurer, Captain Ian McNaught, explained that the audited Financial Statements for the year 2013 had been forwarded by e-mail before the Council session to FAC members for an out of session approval.

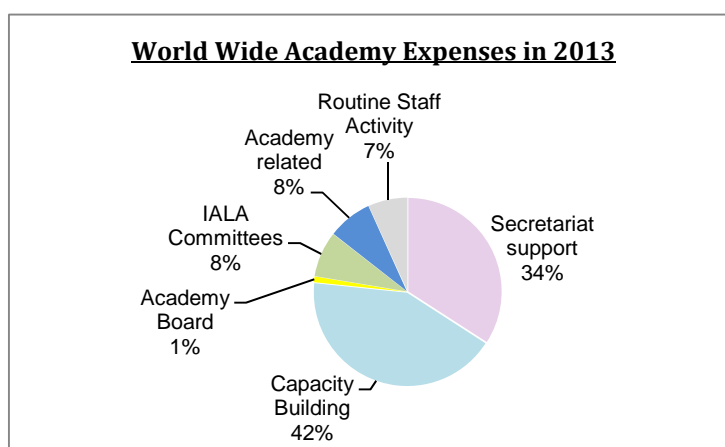
## 6.1 2013 Audited Financial Statements

The report of the Auditor (ANNEX C1) and the detailed financial statements (ANNEX C2) were provided for the attention of Council members. The treasurer reminded the meeting that the statements were presented in a consolidated manner, which included both IALA and WWA figures.

The consolidated balance sheet shows a positive result of €233,552.

The more significant conclusion of the 2013 Audit was the creation of a new provision for pension liabilities for IALA employees. This provision has been valued at €129,606. Another provision is registered for severance pay for a total amount of €265,932. The total of both provisions is equal to €395 538.

Furthermore, the World Wide Academy had generated a surplus of €84,670. The execution of the budget was satisfactory and the level of funds available to the WWA as at 31st December 2013 was €204,256.



The Balance Sheet for 2013 was approved.

## 7 IALA TECHNICAL ACTIVITIES

### 7.1 Policy Advisory Panel (PAP)

#### 7.1.1 Documents to note

##### 7.1.1.1 Report of PAP27

The Deputy Secretary-General referred to the extraordinary PAP meeting, PAP27, held in March 2014 to consider the IALA documentation policy. He indicated that it had been a great success, and thanked Denmark for permitting Mr Bjørn B Pedersen to act as meeting facilitator.

After two days of deep consideration and discussion, the PAP members had agreed on a proposal for a new IALA technical document scheme to be proposed to Council. The Secretariat still has work to do on this scheme, but intends to make an input to Council session 59.

The report of PAP27 (paper C57-7.1.1) was noted.

### 7.2 ENAV Matters

#### 7.2.1 Documents to note

##### 7.2.1.1 ENAV ongoing work with VDES and liaison with ITU-R

The advice of the likely need for fast email approval later in the year of a Liaison Note to ITU-R WP5B (paper C57-7.2.1) was noted.

## 8 OTHER IALA GROUPS

### 8.1 Legal Advisory Panel (LAP)

Paper C57-8.1.1 described the Extraordinary LAP meeting, LAP14, which was convened following identification by Council 56 of a number of matters for consideration by all National Members regarding the proposed change of status of IALA to an International Government Organisation.

The Report of the Extraordinary LAP meeting of March 2014, paper C57-8.1.1 was noted.

## 9 WORLD WIDE ACADEMY

### 9.1 Documents to note

#### 9.1.1 Report of WWA Board meeting

The Dean of the IALA WWA reported on the 6<sup>th</sup> WWA Board Meeting, held on 01 April 2014.

The Report of the 6<sup>th</sup> WWA Board meeting, paper C57-9.1, was noted.

## 10 IALA MEMBERSHIP

### 10.1 Applications for IALA Membership

Since the last Council meeting 56, the Secretariat received the following applications for IALA membership, which have been provisionally accepted by the Secretary General.

#### National Membership

- None.

#### Industrial Membership

- **Go Deep International Inc., Canada.** Application received from the Canadian Coast Guard on 8<sup>th</sup> April with the support of Canada. The contribution for this year has been settled.
- **Furuno European Branch Office, Denmark.** This company was introduced by the National Member on 8<sup>th</sup> April. The application and support letter were received on 15<sup>th</sup> April. The 2014 contribution has been settled.
- **Navielektro, Finland.** This company was introduced by the IALA Deputy Secretary General. The application form was received immediately, followed by the support from the National Member on 25<sup>th</sup> March. The contribution for the year 2014 is settled, as well as the equivalent of the 2012 and 2013 contributions necessary to take part in the Exhibition.
- **MSL Technology Co Ltd, Republic of Korea.** Application and support by the National Member were received on 6<sup>th</sup> February. The 2014 contribution has been settled.
- **CV Sarana Samudra Raya, Indonesia.** The application form and support by the National Member were received on 25<sup>th</sup> February. The 2014 contribution has been settled.
- **PT Rayo Abadi, Indonesia.** The application form and the support by the National Member were received on 28<sup>th</sup> January. The membership contribution for this year is not settled yet.

### Associate Membership

- **UK Hydrographic Office; UK.** This Organization was introduced by the IALA Deputy Secretary General. The application form was received on 19<sup>th</sup> March together with the support of the National Member. The membership contribution for this year has been settled.

The applications for membership were approved.

### **10.1-1 Late Applications for Membership**

The following applications were received very recently

#### National Membership

- **Service National de Signalisation Maritime; Gabon.** The application was received on 15 May. The application was accepted in principle in order to enable this Organization to take part to the General Assembly during the Conference

#### Industrial Membership

- **Geo System Research Corporation; Republic of Korea.** Application received from the National Member Seconded Officer on 21 May. Support was given by the Councilor for Korea.
- **Shindong Digitech; Republic of Korea.** Application received from the National Member Seconded Officer on 21 May. Support was given by the Councilor for Korea.

The late applications for membership were approved

### **10.2 Resignations from IALA Membership**

The following organisations had resigned since Council meeting 56.

#### National Members

- **The Canadian Coast Guard; Canada.** The resignation letter was received in IALA on 10 April 2014. The contribution for this year is cancelled.

#### Industrial Members

- **Automatic Power; USA.** Due to the volume of business within Ports and Harbours Industry, this company has decided to incorporate its business with Pharos Marine, UK, and to keep only one membership of the Industrial Members Group. The company is renamed Pharos Marine-Automatic Power. IALA was notified by 7<sup>th</sup> February. The membership contribution for this year is cancelled.
- **Telenor Maritime Radio; Norway.** IALA was notified of the resignation of this company by 27<sup>th</sup> February, their business development and line products being no longer focused in the aids to navigation market area. The membership contribution for this year is cancelled.

#### Associate Members

- **Crescent River Pilots Association; USA.** This Organisation has notified IALA of its resignation on 18 March, due to budgetary reasons. The membership contribution for this year is cancelled. This resignation should cause to IALA a minor loss equal to €2,650 in 2014, due to unpaid fees in 2013.

The resignations were noted.

## 11 IALA GENERAL ASSEMBLY

### 11.1 Council papers for the General Assembly

The Extraordinary Legal Advisory Panel meeting had forwarded three decision papers to Council for consideration in regard to the conduct of the General Assembly. The three papers, noted below and reproduced in Annexes, were circulated to Council for out of session approval on 3 April 2014. The date for reply was 18 April 2014.

The need for out of session approval was recognised at Council 56 so that Council would have the opportunity to consider the papers, and upon approval, to enable them to be circulated in a timely manner to participants at the General Assembly (noting that Council 57 would not meet until two days prior to the commencement of the General Assembly).

The following table gives the results of out of session approval of General Assembly documents (details provided post meeting):

	Councilor	Approved	Not approved
1	Spain	All	
2	Norway	All	
3	Germany		Constitution Voting rule at GA
4	South Africa	All	
5	Netherlands	Project Register with comments Roadmap with comments Constitution with comments	
6	Brazil	All	
7	China		Resolution Constitution
8	UK	All	
9	USA		GA invitation letter Constitution Resolution Risk Register
10	Australia	All	
11	France		Roadmap
12	Japan	FAQs with amendments Constitution with amendments Resolution	Agenda Case for change Voting rules
13	Denmark	All	
14	Canada	Silent approval	
15	Chile	Silent approval	
16	Finland	Silent approval	
17	India	Silent approval	
18	Ireland	Silent approval	
19	Republic of Korea	Silent approval	
20	Malaysia	Silent approval	
21	Russian Federation	Silent approval	
22	Senegal	Silent approval	
23	Sweden	Silent approval	
24	Turkey	Silent approval	

In accordance with the IALA Constitution, and usual practice, the papers were approved as presented. The approved papers were circulated on 1 May 2014 for consideration by the General Assembly in its first session on 27<sup>th</sup> May 2014.

The approved papers were:

- Approval of Documentation for General Assembly (*input paper C57-11.1.1*), and its annexes A-C
  - A: President's Letter of Invitation, including the General Assembly Agenda and Rules for conduct of the meeting (*input paper C57-11.1.1.1*)
  - B: Change of Status – Case for Change (*input paper C57-11.1.1.2*)
  - C: Change of Status – Frequently Asked Questions (*input paper C57-11.1.1.3*)
- Approval of changes to the IALA Constitution (*input paper C57-11.1.2*) and its Annex A- B
  - A: proposed changes to the IALA Constitution (*input paper C57-11.1.2.1*)
  - B: Input paper for General Assembly (*input paper C57-11.1.2.2*)
- General Assembly Resolution and its Annexes A-B (*input paper C57-11.1.3*)
  - A: Text of draft General Assembly Resolution (*input paper C57-11.1.3.1*)
  - B: Input paper for General Assembly (*input paper C57-11.1.3.2*)

The Council noted these out of session Approvals.

A number of Councillors, including those from China, Germany, Japan, the Netherlands, and Norway, raised points concerning the proposed changes to the Constitution, especially the proposed changes to Article 13.

Japan asked that the following text be included in the minutes.

*“Japan proposed some modifications such as approval of standards by General Assembly, two thirds majority of all members for the termination of IALA to the draft amendment of the Constitution and other related documents taking into consideration of risks and concerns associated with this status change in the last e-mail vote. Regrettably these were not accepted though, we consider that these risks and concerns still remain and are not solved. Therefore Japan would like to raise these risks and concerns including our proposal again at the coming General Assembly on Tuesday.*

*Finally, we would like to state that our comments here do not predict or reflect the position of Japanese Government and therefore our government retains its right to comment or opinion regarding the IALA status change at the future possible diplomatic negotiation. We request the Secretariat to properly record my comment to the report of this meeting.”*

China raised the issue of the “one-China” policy in relation to the change of status of IALA and indicated that if IALA were to become an IGO, the Chinese government would request an MOU between IALA and China on this matter.

*11.1 The Council, by recognizing that the "one-China" policy is a UN policy for all international governmental organizations, agreed to the suggested approach by China, and tasked the LAP to prepare a draft MOU and report to Council.*

## **11.2 General Assembly Arrangements**

The Arrangements for the forthcoming IALA General Assembly were noted.

## **12 ANY OTHER BUSINESS**

### **12.1 Arctic Navigation**

The Council noted paper C57-12.1.1 and also noted that IALA the Secretariat intends to progress discussion with the PAME Working Group of the Arctic Council, with a view to presenting draft policy proposals to Council in 2015.

The Councillor from Norway advised that the EPPR Working Group of the Arctic Council had a task force on Arctic marine pollution prevention and was discussing similar topics to those of the PAME Working Group. She suggested that the Secretariat should be aware of this in its dealings with PAME.

### **12.2 Resilient Navigation and Timing (RNT) Foundation**

The Council noted input paper C57-12.2.1 concerning the possible signing by the Secretary-General of an MOU between IALA and the US educational and scientific charity The Resilient Navigation and Timing (RNT) Foundation.

After discussion it was decided that it would not be appropriate for IALA to enter into such an MOU. The proposal was not agreed.

## **13 DATE & VENUE OF NEXT COUNCIL MEETING**

### **13.1 Session 58: 31 May 2014, La Coruña, Spain**

The 58<sup>th</sup> Session of the Council will be held following the election of the new Council members during the 2014 IALA Conference.

## **14 CLOSING**

The Chair and the Secretary-General both expressed their appreciation of the work of retiring Vice President Mr Manuel Gómez and expressed their thanks.

The Secretary-General expressed his thanks to retiring President Mr David Gordon for his leadership and fine navigation of the Council over the 2010-2014 period. Mr Gordon responded, thanking Councillors for their support and their contributions over the past four years.

This report will be circulated electronically for comment. If no comments are received by the IALA Secretariat within two weeks of its circulation, then it will be considered accepted.

## **15 LIST OF ANNEXES**

### **1 Participants**

A list of participants is at 0.

### **2 Agenda**

A copy of the agenda is at ANNEX B.

### **3 Financial documents**

The financial documents are at ANNEX C.

### **4 Action Items**

A list of action items is at ANNEX D.

**ANNEX A LIST OF PARTICIPANTS****Australia Australian Maritime Safety Authority (AMSA)**

Mr Brad GROVES  
GPO Box 2181  
Canberra City ACT 2601

Phone	+61 2 6279 5050
Fax	+61 2 6279 5966
Mobile phone	+61 407 341 438
e-mail	gmnsid@amsa.gov.au

**Brazil Centro de Sinalização Náutica e Reparos Almirante Moraes Rego**

Captain Carlos AUGUSTO CHAVES LEAL SILVA  
Centro de Sinalização Náutica “Almirante Moraes Rego”, (CAMR)  
Rua Barão de Jaceguai, s/nº  
Ponta da Armação – Niterói  
Rio de Janeiro  
CEP: 24048-900

Phone	+55 21 2189 3132
Fax	+55 21 2189 3133
Mobile phone:	+55 21 99899 4694
e-mail	augusto@camr.mar.mil.br

Capt Alberto PIOVESANA Jr.  
Centro de Sinalização Náutica “Almirante Moraes Rego”, (CAMR)  
Rua Barão de Jaceguai, s/nº  
Ponta da Armação – Niterói  
CEP: 24.048-900

Phone	+55 21 2189 3523
Fax	+55 21 2189 3133
Mobile phone	+55 21 99644 4674
e-mail	piovesana@camr.mar.mil.br

**Chile Armada de Chile - Directemar**

Lt Cdr James CRAWFORD  
Subida Cementerio s/n  
Playa Ancha

Phone	+56 32 220 8730
Mobile phone	+56 977 64 62 98
e-mail	jcrawford@directemar.cl jcrawfordc@gmail.com

**China Maritime Safety Administration**

Capt. Chen AIPING  
11 Jianguomennei Avenue  
Beijing 100736

Phone	+86 10 6529 2595
Fax	+86 10 6529 2279
e-mail	liwenhua@msa.gov.cn

Ms Hui ZENG  
11 Jianguomennei Avenue  
Beijing 100736

Phone +86 10 6529 2595  
Fax +86 10 6529 2279  
e-mail liwenhua@msa.gov.cn

Mr Yongqiang LU  
11 Jianguomennei Avenue  
Beijing 100736

Phone +86 10 6529 2595  
Fax +86 10 6529 2279  
e-mail liwenhua@msa.gov.cn

Mr LI Wenhua  
11 Jianguomennei Avenue  
Beijing 100736  
Peoples Republic of China

Phone +86 106 529 24 95  
Fax +86 106 529 22 45  
e-mail liwenhua@msa.gov.cn  
liwenhua1031@163.com

## **Denmark**

### **Danish Maritime Authority**

Mr Francis ZACHARIAE  
Carl Jacobsen Vej 31  
2500 Valby

Phone +45 25376000  
Fax +45 91376001  
Mobile phone +45 25361607  
e-mail fza@dma.dk

## **England**

### **Trinity House Lighthouse Service**

Captain Ian McNaught  
Tower Hill  
LONDON EC3N 4DH

Phone +44 207 481 6901  
Mobile phone +44 7771 840 309  
e-mail deputy.master@thls.org

## **Finland**

### **Finnish Transport Agency**

Ms. Kaisu HEIKONEN  
P. O. Box 33  
FIN-00521 Helsinki

Phone +358 295 34 3302  
Mobile phone +358 40 573 4949  
e-mail kaisu.heikonen@fta.fi

Ministère de l'Ecologie, De l'Energie, du Développement Durable

Ministry of Ecology, Sustainable Development and Energy

## Grande Arche

92055 La Défense cedex

Phone +33 1 40 81 84 59

Mobile phone +33 6 24 97 38 40

e-mail [vincent.denamur@developpement-durable.gouv.fr](mailto:vincent.denamur@developpement-durable.gouv.fr)

## Federal Waterways and Shipping Agency

Dipl.Ing. Christian FORST

Northern Region Office

Hindenburgufer 247

24106 Kiel

Phone + 49 431 3394 5700

Fax + 49 431 3394 6399

e-mail christian.forst@wsy.bund.de

## Japan Coast Guard

Vice-Admiral Kenji NAGAMATSU

Maritime Traffic Department

Japan Coast Guard

2-1-3, Kasumigaseki

Chivoda-ku

Tokyo 100-8976

Phone +81 3 3591 5650

Fax +81 3 3591 3590

e-mail [jcgkotsukikaku3-5t2k@kaiho.mlit.go.jp](mailto:jcgkotsukikaku3-5t2k@kaiho.mlit.go.jp)

Cdr. Hideki NOGUCHI

Maritime Traffic Department

Japan Coast Guard

2-1-3, Kasumigaseki

Chiyoda-ku

Tokyo 100-8976

Phone +81 3 3591 5650

Fax +81 3 3591 3590

e-mail [jcgkotsukikaku7-6r9i@kaiho.mlit.go.jp](mailto:jcgkotsukikaku7-6r9i@kaiho.mlit.go.jp)

LtCdr. Shin OKUBO

Maritime Traffic Department

Japan Coast Guard

2-1-3, Kasumigaseki

Chiyoda-ku

Tokyo 100-8976

Phone +81 3 3591 5650

Fax +81 3 3591 3590

e-mail [jcgkotsukikaku3-5t2k@kaiho.mlit.go.jp](mailto:jcgkotsukikaku3-5t2k@kaiho.mlit.go.jp)

**Korea,  
Republic of****Ministry of Oceans and Fisheries**

Mr KONG Hyundong  
Incheon Regional Maritime Affairs & Port Administration  
Seohae-daero, 365-1, Jung-gu  
Incheon  
Korea 400-705

Phone +82 32 880 6250  
Fax +82 32 880 6256  
e-mail : hdkong1022@korea.kr

Mr BAE Yong Chan  
Sejong, 94, Dasom 2-ro  
Sejong Special Self-governing City  
339-012  
Republic of Korea  
Phone +82 44 200 5879  
Fax +82 44 200 5889  
Mobile +82 01 9378 5003  
e-mail aton6@daum.net

**Korea Maritime and Ocean University**

Prof. Seung-Gi GUG  
727 Taejong-ro  
Yeongdo-gu  
Busan 606-791  
Korea

Phone and fax +82 51 410 4227  
Mobile phone: +82 10 6396 4227  
e-mail (main): cooksg@kmou.ac.kr

**Malaysia****Light Dues Board Peninsular Malaysia**

Captain Ahmad BIN OTHMAN  
P.O. Box 12  
42007 Port Klang

Phone +603 3346 76 01  
Fax +603 3168 52 89  
Mobile phone +6019 2393232  
e-mail ahmad@marine.gov.my

**Ministry of Transport**

Mr. Abdullah Yusuff Bin Basiron  
Government Administrative Centre  
Block D5  
Putra Jaya  
62250 Malaysia

Phone +60388866037  
e-mail abdullah@mot.gov.my

**Netherlands Ministry of Infrastructure and the Environment**

Mrs Brigit GIJSBERS  
PO Box 20901  
2500 Ex The Hague

Phone	+31 70 456 14 04
Mobile phone	+31 6 29 34 74 96
e-mail	brigit.gijsbers@minienm.nl

Mr Pieter PAAP  
Schoemakerstraat 97  
PO Box 5044  
2628 VK Delft

Mobile phone	+31 6 466 36 190
e-mail	pieter.paap@rws.nl pieter.l.paap@quicknet.nl

**Norway Harbour, Lighthouse & Pilotage Services**

Mrs Kirsti Lovise SLOTSVIK  
Kongensgt. 11, Box 1502  
6025 ÅLESUND

Phone	+47 70 23 10 10
Mobile phone	+47 48998340
e-mail	kirsti.slotsvik@kystverket.no

**Russia Department of Navigation and Oceanography**

Captain Sergey TRAVIN  
8, 11 Linyia, B-34  
Saint Petersburg 199034

Phone	+7 812 323 75 48
Fax	+7 812 717 59 00
Mobile phone	+7 921 013 57 51
e-mail	unio_main@mil.ru

Captain Vadim SOBOLEV  
8, 11 Linyia, B-34  
Saint Petersburg 199034

Phone	+7 812 323 75 48
Fax	+7 812 717 59 00
Mobile phone	+7 921 780 06 47

e-mail	vadm.sobolev@gmail.com
--------	------------------------

Mr. Denis Burchom  
8, 11 Linia, IB 34  
Saint-Petersburg  
Russia

Phone	+7 812 422 06 79
Fax	+7 812 422 07 21
Mobile phone	+7 921 962 94 07

**Scotland  
(Observer)****Northern Lighthouse Board**

Mike Bullock  
84 George Street  
Edinburgh  
EH2 3DA  
United Kingdom

**Senegal****Port Autonome de Dakar**

Mr. Amadou NDIAYE  
Bd de la Liberation  
BP 3195 Dakar  
Senegal

Phone	+ 221 849 7950
Fax	+ 221 33 823 5263
Mobile phone:	+221 77631 0926
e-mail (main):	makhouzin@yahoo.fr
e-mail (alternative):	amadou,ndiaye1956@gmail.com

**South Africa****Transnet National Ports Authority**

Mr David GORDON – **IALA President**  
100 Beach Road  
Mouille Point  
Cape Town 8001

Phone	+27 21 449 5502
Fax	+27 21 449 3663
Mobile phone	+27 83 554 1239
e-mail	david.gordon@transnet.net

**Spain****Puertos del Estado**

Mr Manuel GOMEZ – **IALA Vice President**  
Av. del Partenon, 10  
28042 Madrid

Phone	+34 91 524 55 12
Fax	+34 91 524 55 05
Mobile phone	+34 62 826 95 36
e-mail	mgomez@puertos.es

Mr Juan Francisco REBOLLO  
Av. del Partenon, 10  
28042 Madrid

Phone	+34 91 524 55 26
Fax	+34 91 524 55 06
Mobile phone	+34 69 907 89 75
e-mail	jfrebollo@puertos.es

**Sweden****Swedish Maritime Administration**

Mr Ove ERIKSSON  
Östra Promenaden 7  
SE-60178 Norrköping

Phone	+46 10 478 48 11
Mobile phone	+46 708 191233
e-mail	ove.eriksson@sjofartsverket.se

**Turkey****Directorate General of Coastal Safety**

Mr. Levent KALFA  
Directorate General of Coastal Safety  
VTS and Pilotage Department  
Meclis-i Mebusan Cd. No:14 K:4 Salipazari Beyoglu  
34433 Istanbul

Phone	+90 212 334 4536
Fax	+90 212 249 3691
Mobile phone:	+90 505 566 7622
e-mail	levent.kalfa@dgcs.gov.tr

Capt. Tuncay CEHRELI  
Directorate General of Coastal Safety  
VTS and Pilotage Department  
Meclis-i Mebusan Cd. No:14 K:4 Salipazari  
34433 Istanbul

Phone	+90 212 334 4500
Fax	+90 212 249 3691
Mobile phone	+90 505 296 7875
e-mail	tcehrel@kegm.gov.tr

**IALA****IALA Secretary General**

Mr Gary PROSSER  
10 rue des Gaudines  
78100 Saint-Germain-en-Laye  
France

Phone	+33 1 34 51 70 01
Fax	+33 1 34 51 82 05
e-mail (main):	gary.prosser@iala-aism.org

**Deputy Secretary General**

Mr. Michael D. CARD  
10 rue des Gaudines  
78100 Saint Germain en Laye  
France

Phone	+33 1 3451 70 01
Fax	+33 1 34 51 82 05
Mobile phone:	+33 6 83 43 27 99
e-mail (main):	michael.card@iala-aism.org

**Dean, WWA**

Rear Admiral Jean-Charles LECLAIR  
10 rue des Gaudines  
78100 Saint Germain en Laye

France

Phone +33 4 94 26 33 41  
Mobile phone: +33 6 62 29 02 74  
e-mail (main): jean-charles.leclair@iala-aism.org

**Finance and Membership Executive Officer**

Mrs. Christine PHILIP  
10 rue des Gaudines  
78100 Saint Germain en Laye  
France

Phone +33 1 3451 70 01  
Fax +33 1 34 51 82 05  
e-mail (main): christine.philip@iala-aism.org

**Legal Special Adviser**

Mary Dean  
10 rue des Gaudines  
78100 Saint Germain en Laye  
France

Phone +33 1 3451 70 01  
Fax +33 1 34 51 82 05

**IMC**

**Australian Maritime Systems**

Mr. John SUGARMAN  
655 Mac Arthur Avenue  
Pinkenba 4008  
Brisbane  
AUSTRALIA

Phone +61 7 3633 41 01  
Fax +61 7 3633 4198  
Mobile phone +61 7 411 175 911  
e-mail jrs@marsys.com.au

**Tideland Signal Corporation**

Mr Clive QUICKENDEN  
4310 Directors Row  
HOUSTON, Texas 77092  
USA

Phone +1 713 681 61 01  
Fax +1 713 681 62 33  
Mobile phone: +1 281 813 78 90  
e-mail (main): cwq@tidelandsignal.com

**ANNEX B AGENDA****DRAFT AGENDA**

ITEM	ACTION REQUESTED
1. <b>PRESIDENT'S OPENING REMARKS **</b>	
2. <b>APOLOGIES FOR ABSENCE **</b>	Note
3. <b>APPROVAL OF THE AGENDA</b> 3.1 <b>Draft Agenda</b>	Approve
4. <b>REPORT OF THE 56<sup>th</sup> SESSION</b> 4.1 <b>Review of action items from the 56<sup>th</sup> Session</b>	Note
5. <b>REPORT BY THE SECRETARY GENERAL</b> 5.1 <b>Report by the Secretary General</b>	Note
6. <b>FINANCIAL MATTERS *</b> 6.1 <b>2013 Audited Financial Statements</b>	Approve
7. <b>IALA TECHNICAL ACTIVITIES</b>	
7.1 <b>Policy Advisory Panel – Report of PAP27 (extraordinary meeting)</b> 7.1.1 <b>Report of PAP27</b>	Note
7.2 <b>ENAV</b> 7.2.1 <b>ENAV ongoing work on VDES and consequent IALA involvement with ITU</b>	Note
8. <b>OTHER IALA GROUPS</b>	
8.1 <b>Legal Advisory Panel (LAP)</b> 8.1.1 <b>Report of Extraordinary LAP meeting March 2014</b>	Note
9. <b>IALA WORLD-WIDE ACADEMY</b> 9.1 <b>Report of WWA Board meeting</b>	Note
10. <b>MEMBERSHIP</b> 10.1 <b>Applications for Membership</b> 10.2 <b>Resignations from Membership</b>	Approve Note
11. <b>IALA GENERAL ASSEMBLY</b> 11.1 <b>Council Papers for General Assembly</b> 11.1.1 <b>Approval of Documentation for General Assembly</b> 11.1.1.1 <b>Annex A: President's letter of invitation, including the General Assembly Agenda and Rules for the conduct of the meeting</b> 11.1.1.2 <b>Annex B: Change of Status – Case for Change</b> 11.1.1.3 <b>Annex C: Change of Status – Frequently Asked Questions</b>	Note Note  Note Note

ITEM	ACTION REQUESTED
11.1.2 Approval of Changes to the IALA Constitution 11.1.2.1 Annex A: Proposed changes to the IALA Constitution 11.1.2.2 Annex B: Input paper for General Assembly 11.1.3 General Assembly Resolution 11.1.3.1 Annex A: Text of draft General Assembly Resolution 11.1.3.2 Annex B: Input paper for General Assembly <b>11.2 General Assembly Arrangements</b>	Note Note Note Note Note Note 
<b>12. ANY OTHER BUSINESS</b> <b>12.1 Arctic Navigation</b> 12.1.1 PAME Working Group of the Arctic Council <b>12.2 Resilient Navigation and Timing (RNT) Foundation</b> 12.2.1 Possible MOU between IALA and RNT	 Note  Consider
<b>13. DATE AND PLACE OF NEXT MEETING</b> <b>13.1 Session 58 (31<sup>st</sup> May 2014) – A Coruña, Spain</b>	

## **ANNEX C FINANCIAL DOCUMENTS**

### **ANNEX C1 – Audit Report**



**International Association of Marine Aids  
to Navigation and Lighthouse Authorities (IALA)**

**10, rue des Gaudines  
78100 SAINT GERMAIN EN LAYE**

---

**STATUTORY AUDITOR'S REPORT ON  
THE FINANCIAL STATEMENTS**

**For the year ended December 31<sup>st</sup>, 2013**

---

To the Members,

In compliance with the assignment entrusted to us by your Council, we hereby report to you, for the year ended 31 December 2013, on:

- the audit of the accompanying financial statements of International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA)
- the justification of our assessments
- the specific verification and information required by law.

These financial statements have been approved by your Secretary General.  
Our role is to express an opinion on these financial statements based on our audit.

**Groupe indépendant d'audit et de conseil**  
105, av. Raymond Poincaré - CS 81691 - 75116 Paris Cedex 16  
Tél : +33 1 45 00 76 00 - Fax : +33 1 45 00 40 10  
T.V.A. FR 45 347 496 788  
Membre de UHY International, réseau de  
cabinets indépendants d'audit et de conseil. 



[www.gva.fr](http://www.gva.fr) - [info@gva.fr](mailto:info@gva.fr)

SCP GVA - Société Civile Professionnelle de Commissaires aux  
Comptes inscrite à la Compagnie de Paris au capital de 4 800 €  
Siret 347 496 788 00022 - NAF 6920 Z



Membre Indépendant  
du Groupement Différence

Certifié ISO 9001  
Version 2008



## **I. OPINION ON THE FINANCIAL STATEMENTS**

We conducted our audit in accordance with professional standards applicable in France; those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures, using sampling techniques or other methods of selection, to obtain audit evidence about the amounts and disclosures in the financial statements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made, as well as the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion, the financial statements give a true and fair view of the assets and liabilities and of the financial position of the organization as at 31st December 2013 and of the results of its operations for the year then ended in accordance with French accounting principles.

Without qualifying the opinion given above, we wish to draw your attention to the 'Change of method' and 'Association Funds' Notes from the Exhibit, explaining the change of accounting method in relation to the provision for retirement severance pay for Association employees.

## **II. JUSTIFICATION OF OUR ASSESSMENTS**

Applying the provisions in article L. 839-2 of the Code of Commerce on the justification of our assessments, we wish to disclose the following:

As stated in the first part of the report herein, the 'Change of method' and 'Association Funds' Notes from the Exhibit explain the change of accounting method carried out during the year in relation to the accounting of pension liabilities.

Within the scope of our assessment of the accounting rules and policies followed by your Association, we assured ourselves of the appropriateness of the change and the presentation thereof.

These assessments were made as part of our audit of the financial statements taken as a whole, and therefore contributed to the opinion we formed which is expressed in the first part of this report.



### **III. SPECIFIC VERIFICATIONS AND INFORMATION**

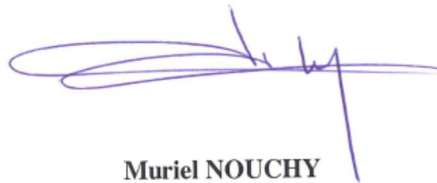
We have also performed, in accordance with professional standards applicable in France, the specific verifications required by French law.

We have no matters to report as to the fair presentation and the consistency with the financial statements of the information given in the management report of the Secretary General and in the documents addressed to members with respect to the financial position and the financial statements.

Paris, April 23<sup>rd</sup> 2014

**The Statutory Auditor**

**SCP GVA**

A handwritten signature in blue ink, consisting of a large, stylized 'M' followed by a horizontal line and a vertical line extending downwards.

**Muriel NOUCHY**

**ANNEX C2 – Audited Financial Statements for 2013**



**INTERNATIONAL ASSOCIATION OF MARINE AIDS  
TO NAVIGATION AND LIGHTHOUSE AUTHORITIES**

**FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 DECEMBER 2013  
( FRENCH FORMAT)**



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

## BALANCE SHEET (IN €)

ASSETS	2013			2012
	GROSS	DEPRECIATION AND ALLOWANCES	NET	Net
<b>FIXED ASSETS</b>				
Intangible assets				
Organisation and start-up costs	-	-	-	-
Franchises, patents, licenses, trademarks, processes, and other similar rights or interests held	49 232	8 381	40 851	3 491
Goodwill	-	-	-	-
Others intangible assets	-	-	-	-
Intangibles in process	-	-	-	-
Advances, down-payments and prepaids	-	-	-	-
Tangible assets				
Land	240 551	-	240 551	240 551
Buildings	1 458 923	117 244	1 341 679	1 383 016
Furniture, fittings and installation	861 344	142 213	719 131	740 828
Others tangible assets	255 694	144 836	110 858	136 921
In-progress	-	-	-	5 011
Advances, prepaids and others	-	-	-	-
Investments				
Controlling interests	-	-	-	-
Receivables from controlled entities	-	-	-	-
Long-term portfolio of securities held	-	-	-	-
Other fixed securities	-	-	-	-
Loans	17 231	-	17 231	17 231
Other investments	9 143	-	9 143	9 143
<b>Total Fixed Assets</b>	<b>2 892 121</b>	<b>412 576</b>	<b>2 479 444</b>	<b>2 536 195</b>
<b>CURRENT ASSETS</b>				
Inventories				
Raw materials and supplies	-	-	-	-
Work in process inventory	-	-	-	-
Services in progress	-	-	-	-
Goods held for resale	-	-	-	-
Down-payments to suppliers	-	-	-	-
Accounts receivables				
Trade notes and accounts receivables from members	411 017	212 145	198 872	234 987
Other receivables	-	-	-	5 980
Common stock subscribed to, called for payment, but not yet collected	-	-	-	-
Securities and holdings	-	-	-	853 609
Cash	1 966 062	-	1 966 062	1 731 456
Prepaid expenses	19 281	-	19 281	25 096
<b>Total current assets</b>	<b>2 396 361</b>	<b>212 145</b>	<b>2 184 215</b>	<b>2 851 131</b>
Expenses capitalized to be amortized over several periods	-	-	-	-
Bonds and loan discounts, amortized over life of borrowing contracted	-	-	-	-
Unrealized losses on foreign exchange	-	-	-	-
<b>GRAND TOTAL ASSETS</b>	<b>5 288 482</b>	<b>624 821</b>	<b>4 663 660</b>	<b>5 387 326</b>



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

## BALANCE SHEET (IN €)

LIABILITIES	2013	2012
Association funds without possibility of resumption:	2 049 896	1 395 072
Revaluation of assets above historical cost	-	-
Equity reserves which may not be distributed	-	-
Statutory reserves	-	-
Regulated reserves	-	-
Others reserves	-	-
Unappropriated retained earnings	-	-
Net income of period	233 552	190 429
<b>Total association funds and reserves</b>	<b>2 283 448</b>	<b>2 185 501</b>
Association funds with possibility of resumption	-	-
Contribution with possibility of resumption	-	-
Legacy and donation	-	-
Subsidies of long-term investments allocated to special properties	-	-
Profits controlled by others	-	-
Revaluation of assets above historical cost	-	-
Subsidies of long-term investments	910 253	941 842
Regulated provisions	-	-
Rights of the owners	-	-
<b>Total other association funds and reserves</b>	<b>910 253</b>	<b>941 842</b>
Contingency provisions	-	-
Loss provisions	395 538	222 493
<b>Total contingencies and loss provisions</b>	<b>395 538</b>	<b>222 493</b>
Dedicated funds	-	-
On running subsidies	204 256	119 586
On other resources	-	-
<b>Total dedicated funds</b>	<b>204 256</b>	<b>119 586</b>
Convertible bond debentures	-	-
Other debenture bonds	-	-
Borrowings and loans from banks and credit organizations	-	1 291 666
Various debts	-	-
Down-payments from clients for orders in progress	-	-
Trade notes and accounts payable	44 038	48 829
Taxes payable, liabilities to personnel and others accrued social liabilities	232 091	209 255
Liabilities to fixed assets suppliers	-	-
Others liabilities	225 824	18 527
Prepaid incomes	368 300	349 625
<b>Total debts and liabilities</b>	<b>870 154</b>	<b>1 917 904</b>
Unrealized gains on foreign exchange	-	-
<b>GRAND TOTAL LIABILITIES</b>	<b>4 663 650</b>	<b>5 387 326</b>



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

## INCOME STATEMENT (IN €)

	2013	2012
Sales of goods held for resale	-	-
Sales or gross revenues	-	-
Change in finished goods and in-progress inventory	-	-
Assets manufactured for use by the association itself	-	-
Operating subsidies	550 000	550 000
Recovery of excess depreciation and provisions charged to expense in prior periods	90 953	185 757
Other income	210 260	201 280
Contributions of members	1 695 875	1 580 225
Legacy and donation	-	-
Transfers of the resources not used by the previous years	-	-
Portion of capital subsidies reported as income	-	-
<b>Total sales from operations</b>	<b>1 547 088</b>	<b>2 517 263</b>
Inventory purchases for resale	-	-
Change in inventory of goods held for resale	-	-
Raw materials and supplies bought	-	-
Change in inventories	-	-
Other purchases	631 298	615 752
Purchases and outside contractors	416 627	320 128
Taxes and other contributions	88 343	75 437
Wages and salaries	520 891	535 470
Employment taxes and social security contributions	278 926	300 163
Depreciation expenses	144 016	134 997
Provisions	145 229	165 537
Commitment to realize on allocated resources	84 670	119 586
Other expenses	73 930	72 864
<b>Total operating expenses</b>	<b>1 383 933</b>	<b>2 339 939</b>
<b>OPERATING INCOME OR LOSSES (I)</b>	<b>163 155</b>	<b>177 324</b>
Other interest income	36 476	31 752
Foreign exchange gains	50	407
Gains of sales of short-term investments	16 419	2 166
<b>Total interest and other financial income</b>	<b>52 945</b>	<b>34 325</b>
Interest expense	23 452	63 509
Foreign exchange losses	908	111
<b>Total interest and other financial expenses</b>	<b>24 361</b>	<b>63 620</b>
<b>FINANCIAL INCOME OR LOSSES (II)</b>	<b>28 584</b>	<b>29 294</b>
<b>CURRENT RESULTS FROM OPERATIONS BEFORE TAXES (I)+(II)</b>	<b>191 739</b>	<b>148 030</b>
Extraordinary gains in operations	18 585	37 450
Process from sales of assets and gains from other capital transactions	31 649	54 878
<b>Total extraordinary gains</b>	<b>50 234</b>	<b>92 328</b>
Extraordinary losses in operations	35	-
Book value of assets sold & other capital losses	5 541	49 930
<b>Total extraordinary losses</b>	<b>5 577</b>	<b>49 930</b>
<b>EXTRAORDINARY RESULT</b>	<b>44 657</b>	<b>42 398</b>
Income tax	2 845	-
<b>Total gains</b>	<b>2 650 268</b>	<b>2 643 919</b>
<b>Total expenses</b>	<b>2 416 716</b>	<b>2 453 490</b>
<b>NET INCOME OR LOSSES FOR THE PERIOD</b>	<b>233 552</b>	<b>190 429</b>



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

ASSETS (IN €)				
INTANGIBLE ASSETS	2012	Increase	decrease	2013
Others intangible assets	5 941	43 290	-	49 231
<b>TOTAL INTANGIBLE ASSETS</b>	<b>5 941</b>	<b>43 290</b>	<b>-</b>	<b>49 231</b>
TANGIBLE ASSETS	2012	Increase	decrease	2013
Lands	240 551	-	-	240 551
Buildings	1 458 923	-	-	1 458 923
Fixtures, fittings and installation	831 259	30 084	-	861 343
Other tangible assets	-	-	-	-
General installations	6 920	-	-	6 920
Car	42 105	-	-	42 105
office equipment & IT, furniture and fixtures	202 449	20 895	16 677	206 667
In-progress	5 011	-	5 011	-
<b>TOTAL TANGIBLE ASSETS</b>	<b>2 787 223</b>	<b>50 980</b>	<b>21 688</b>	<b>2 816 514</b>
INVESTMENTS	2012	Increase	decrease	2013
Loans	17 231	-	-	17 231
Other investments	9 143	-	-	9 143
<b>TOTAL FINANCIAL ASSETS</b>	<b>26 374</b>	<b>-</b>	<b>-</b>	<b>26 374</b>
<b>GRAND TOTAL</b>	<b>2 819 539</b>	<b>94 270</b>	<b>21 688</b>	<b>2 892 121</b>



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

DEPRECIATION OF ASSETS (IN €)				
INTANGIBLE ASSETS	2012	Increase	decrease	2013
Others intangible assets	2 450	5 931	-	8 381
<b>TOTAL INTANGIBLE ASSETS</b>	<b>2 450</b>	<b>5 931</b>	<b>-</b>	<b>8 381</b>
TANGIBLE ASSETS	2012	Increase	decrease	2013
Lands	-	-	-	-
Buildings	75 907	41 337	-	117 244
Fixtures, fittings and installation	90 431	51 782	-	142 213
Other tangible assets	-	-	-	-
General installations	2 732	2 631	-	5 363
Car	14 777	8 281	-	23 058
office equipment & IT, furniture and fixtures	97 044	34 052	14 683	116 413
In-progress	-	-	-	-
<b>TOTAL TANGIBLE ASSETS</b>	<b>280 893</b>	<b>138 695</b>	<b>14 683</b>	<b>404 295</b>
<b>GRAND TOTAL</b>	<b>283 343</b>	<b>144 615</b>	<b>14 683</b>	<b>412 676</b>



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

## STATEMENT OF RECEIVABLES AND PAYABLES DUE DATES AT END OF PERIOD (IN €)

STATEMENT OF RECEIVABLES	Gross	Maturity	
		< 1 year	> 1 year
Loans	17 231	-	17 231
Other investments	9 143	-	9 143
Doubtful accounts	-	-	-
Account receivables from members	411 017	411 017	-
Other receivables	-	-	-
Prepaid expenses	19 281	19 281	-
<b>TOTAL</b>	<b>456 673</b>	<b>430 299</b>	<b>26 374</b>

STATEMENT OF PAYABLES	Gross	> 1 year	> 1 year < 5 years	> 5 years
Borrowings and loans from banks and credit organizations	-	-	-	-
Trade notes and accounts payable	44 008	44 008	-	-
Liabilities to personnel and others accrued social liabilities	70 603	70 603	-	-
Social security amounts payable and due	144 444	144 444	-	-
Income tax	2 845	2 845	-	-
Tax liabilities	14 139	14 139	-	-
Other payables	225 824	225 824	-	-
Prepaid incomes	368 300	368 300	-	-
<b>TOTAL</b>	<b>870 164</b>	<b>870 164</b>	<b>-</b>	<b>-</b>
Decrease in borrowings and loans from banks and credit organizations	158 333			



## INTERNATIONAL ASSOCIATION OF MARINE AIDS TO NAVIGATION AND LIGHTHOUSE AUTHORITIES

## LISTING OF PROVISIONS (IN €)

PROVISIONS	2012	increase	decrease	2013
provisions for retirement pension	135 605		5 999	129 606
Other provisions	222 493	43 430		265 932
<b>TOTAL CONTINGENCIES AND LOSS PROVISIONS</b>	<b>358 098</b>	<b>43 430</b>	<b>5 999</b>	<b>395 538</b>
provisions for bad debt	194 850	101 790	84 495	212 145
<b>TOTAL LOSS PROVISIONS</b>	<b>194 850</b>	<b>101 790</b>	<b>84 495</b>	<b>212 145</b>
<b>GRAND TOTAL</b>	<b>552 948</b>	<b>145 229</b>	<b>90 494</b>	<b>607 683</b>
<i>Increases or decreases in provisions (operating provisions)</i>		<i>145 229</i>	<i>90 494</i>	



## **ANNEX D      ACTION ITEMS**

*11.1 The Council, by recognizing that the "one-China" policy is a UN policy for all international governmental organizations, agreed to consider the request of China, and tasked the LAP to prepare a draft MOU and report to Council.*

## ANNEX E POST MEETING COMMENTS

Post the conclusion of Council 57, the majority of Councillors approved the draft report as distributed.

The following comments from Japan were received and included as a post Council meeting comment with an IALA Secretariat response.

Comment 1:

*The third paragraph of Chapter 11.1, page 9, mentioned “the paper were approved as presented.” I would like to recall your attention to the discussion of this agenda that Chinese Councilor requested the outcome of e-mail vote on this matter and the Secretariat answered the number of approval, reservation and objection. IALA now decided to strive its status change to IGO and I believe that one of the important aspect of IGO is transparency. Therefore, it would be better to record the outcome in this report and this method is also better to be applied to the future Council meeting report:*

Secretariat response:

Paragraph 11.1 of the report was amended to reflect the number of Councillors having rejected the papers or expressed reservations, and the number of Councillors having either approved them or not responded.

Comment 2:

*The middle paragraph of the same page writes “A number of Councilors, including those from China, Germany, Japan, the Netherlands, and Norway, raised points concerning the proposed changes ...” From this sentence, it is not clear what the points are, especially for those who did not attend the meeting and the national members other than the Councilor. In order to draw attention of other National Members on this important issue, it would be better to clarify what the points are, not detailed but essential part of the points. I believe that this crucial issue does need the involvement of all National Members and clarifying the discussion points could contribute to the future discussion on this issue by all National Members.*

Secretariat response:

IALA Council reports are documented in a similar manner to that of the IMO Council, with a summary of decisions recorded, and generally without verbatim Council reports. The point raised by Japan is a matter of significance for IALA and it is considered that the actual report of General Assembly 1, documents in sufficient detail the issues raised by respective National Members, both for and against the proposed changes to the IALA Constitution.