



# IALA WORLD-WIDE ACADEMY MINUTES OF THE 16<sup>TH</sup> BOARD MEETING

20 MARCH 2019



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## 1. OPENING

### 1.1 Welcome by the Chair

The Chair welcomed all members to the 16<sup>th</sup> meeting of the IALA World-Wide Academy Board. A list of participants is shown in appendix 1.

### 1.2 Approval of the Agenda

*The Board approved the agenda.*

## 2. MATTERS ARISING FROM LAST MINUTES

### 2.1 Action items from last meeting

Updates on the following actions items from the 15<sup>th</sup> Board meeting were provided:

*Sir Jeremy de Halpert is invited to consider possible sponsorship opportunities from P&I Clubs.*

Sir Jeremy reported has continued to liaise with P&I Clubs and informed members of a change of leadership within the International Group of Clubs. Sir Jeremy will continue to explore possibilities and will keep the Board informed of progress.

*Board members should continue efforts to negotiate future financial support from existing sponsors and pursue potential new sponsorship opportunities and to report their activities to future Board meetings.*

Board members were encouraged to continue to identify and explore potential options for financial support.

*The Dean should liaise with the World Maritime University to discuss future cooperation.*

The Dean reported that discussions with the President of the World Maritime University were yet to take place about cooperation and joint events in 2019.

All other actions arising from the 15<sup>th</sup> Board meeting were completed.

## 3. FINANCIAL MATTERS

### 3.1 Financial situation 2018/2019

The financial results for 2018 were presented to the Board (WWAB16-3.1.1). The income generally matched the expenditure over the year although this was set against a higher than anticipated cost for consultants fees due to increased demand for World-Wide Academy services.

The Board noted the positive result with respect to course fee income but were advised that a similar result may not be achieved during 2019 due to fluctuations in demand. It was also noted that the budget for the World-Wide Academy has now reached €1 million which is a significant milestone.

The Board reviewed the revised budget for 2019 which now included the sponsorship from the Republic of Korea and a modification of the forecast course fees income.

*The Board approved the revised budget for 2019 and noted the financial results for 2018.*

### 3.2 Funding and sponsors

Sponsorship from the Republic of Korea has now been finalised for 2019 with a likelihood of continued sponsorship until at least 2022. New funding from Singapore consisted of SG\$1 million over a five-year period with 50% of the fund to be spent in projects based in Singapore co-organised with the Maritime and Port Authority. The first event in Singapore will be the sponsorship of 12 ASEAN region participants to the IALA workshop on the Initial Operating Capability Phase for e-Navigation services to be held between the 8 and 10 April 2019.

Based on the current level of sponsorship, it was considered that the World-Wide Academy would be in a sustainable position until 2022/2023.



A project proposal has also been formulated for submission to the Nippon Foundation when the time is right. The project is related to the development of a pool of experienced personnel to assist in the effective implementation of IALA standards and education and training drawn from the World-Wide Academy Almuni.

## 4. QUALITY AND RISK MANAGEMENT

### 4.1 Quality Management System

The Quality Management System continues to perform well and a management review meeting has been scheduled to review the scope and functioning of the Quality Management System.

### 4.2 Academy Risk Register

The IALA World-Wide Academy Risk Register was presented to the Board and was reviewed (WWAB16-4.2.1). The Dean advised members that the situation remains generally stable with minimal changes to the risk landscape.

## 5. ACTIVITIES

### 5.1 Activities 2018 – briefing paper

Board members reviewed the World-Wide Academy activities briefing paper (WWAB16-5.1.1). It was commented that countries and organisations may often be unprepared for the demands of a World-Wide Academy mission and therefore, potentially, not gain maximum benefit from it. Consideration may be given to how countries may be better prepared for a mission and as to how the missions may be conducted by the World-Wide Academy in terms of their scope. This is particularly relevant with respect to the provision of mission findings which need to be appropriate and achievable with respect to the developmental state of the country.

### 5.2 Action Plan 2019

The Action Plan for the remainder of 2019 was presented to the Board. The Board noted the development of new Level 1 capacity in the United Kingdom, Morocco, Brazil and Oman and of the potential for missions and events in countries where the World-Wide Academy has not had a presence before. It was commented that the World-Wide Academy should seek to increase its activity in VTS related capacity building and education and training activities.

***The Board endorsed the action plan for 2019.***

## 6. STRATEGY & ACADEMY DEVELOPMENT

### 6.1 Strategy for Africa

The Dean briefed the Board on the development of a strategy for interaction with African countries. The strategy was built around four pillars; understand, educate, advise and engage and bond. A more detailed analysis of relevant African countries was being made from both the political, cultural and operational perspective. This would then determine what type of World-Wide Academy intervention may be most appropriate. This could result in the provision of missions at a range of levels including the strategic, tactical and operational. This would result in interventions being targeted and limited in nature so as to increase the chance of effective outcomes.

### 6.2 Travel safety policy and procedure

A travel safety policy and procedure has been developed and trialed during a mission to Africa. The procedure includes completing a risk assessment process and drawing from a range of sources of information with respect to the country of destination. Access to the UN system of basic training has been agreed and further training options are under consideration.

### 6.3 ATO status and development update

During 2019 the following Level 1.1 courses are scheduled to be held in Morocco, United Kingdom, China, South Africa, India, Suriname and distance learning from the IALA World-Wide Academy. Further courses are being planned for the period 2019/2020 in Oman and Brazil.

China will host a Level 1.2 Master of Marine Aids to Navigation Manager course and Level 1.3 Risk Management seminars will be held at IALA Headquarters and in Colombia.

Consideration is being given to developing the relationship between the World-Wide Academy and VTS Accredited Training Organisations. A possible seminar is being considered to be held during the IALA VTS/ENAV Symposium in 2020.

### 6.4 IALA Train-the-Trainer programme

The Board was briefed on the development of a new IALA Train-the-Trainer programme which seeks to improve the knowledge and skill of instructors delivering the IALA Level 1 courses at the Accredited Training Organisations. The programme will equip the instructors with enhanced tools to interpret and apply, in a manner suitable for their students, the learning materials provided by the World-Wide Academy. Upon completion of the programme, it is foreseen that a pool of 'IALA recognised instructors' will be created which may then assist more generally in the education and training activities of the World-Wide Academy.

### 6.5 Level 1.1 course development (examinations)

The Board was briefed on the plans to make modifications to Model Course L1.1 (Marine Aids to Navigation Manager) to enable the examination and assessment process to be enhanced. This will enable the type and scope of examinations and in course activities to be developed in line with current and future developments in education and training.

### 6.6 Regional support groups

A briefing was provided on the formation of regional support groups which aim to establish processes for the provision of IALA documentation in the other languages and the provision of support to Accredited Training Organisations and Competent Authorities operating in these regions. It is planned to commence with a trial of a Spanish support group during 2019.

## 7. ANY OTHER BUSINESS

## 8. CLOSING

### 8.1 Next Meeting

The next meeting is scheduled for Wednesday 2 October 2019 during the Engineering and Sustainability Committee meeting.

### 8.2 Closing Remarks

The Chair thanked all Board members and observers for a successful meeting.



## 9. APPENDIX 1

### 9.1 Board Decisions

<i>The <b>Board approved</b> the agenda.</i> .....	3
<i>The <b>Board approved</b> the revised budget for 2019 and <b>noted</b> the financial results for 2018.</i> .....	3
<i>The <b>Board endorsed</b> the action plan for 2019.</i> .....	4

### 9.2 Action Items

<i><b>Sir Jeremy de Halpert</b> is invited to consider possible sponsorship opportunities from P&amp;I Clubs.</i> .....	3
<i><b>Board members</b> should continue efforts to negotiate future financial support from existing sponsors and pursue potential new sponsorship opportunities and to report their activities to future Board meetings.</i> .....	3
<i><b>The Dean</b> should liaise with the World Maritime University to discuss future cooperation.</i> .....	3

### 9.3 List of Participants

Mr. Seung-Gi Gug (SGG)	Chairman
Mr. Omar Frits Eriksson (OFE)	Dean WWA/Board Member
Mr. Francis Zachariae (FZ)	Secretary-General IALA/Board Member
Mr. Jean-Charles Leclair (JCL)	Board Member
Mr. Tamotsu Ikeda (TI)	Board Member
Sir Jeremy de Halpert (JdH)	Board Member
Mr. Kevin Gregory (KG)	Education and Development Manager/Secretary



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International Association of Marine Aids to Navigation and Lighthouse Authorities  
Association Internationale de Signalisation Maritime