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Purpose of paper:

- ☒ Input  
☐ Information

Agenda item	9.2
Author(s) / Submitter(s)	Secretariat

## Change of Status

### 9.2 INFORMATIVE NOTE ON HQ AGREEMENT

A draft standard Headquarter agreement was presented for the first time to IALA in January 2020 during a meeting held in Paris, at the French Ministry of Foreign Affairs, in the presence of representatives from the French Government including Mrs de Amarin; M. Denamur and M. Ségura. The French Republic hosts many international organisations on its territory and therefore many similar HQ agreements with different organisations exist. The presented draft was in line with what can be called “standard wording” in HQ agreements the French Republic usually negotiates with international organisations having their seat on French territory.

The draft was then submitted for examination to the French law Firm Carlara Avocats who raised a certain number of comments and suggestions. The proposed amendments to the draft HQ agreement were discussed with the Legal Department of the French Ministry of Europe and Foreign Affairs during a Visio Conference meeting on May 28, 2021. After this meeting, a revised final version of the HQ agreement was agreed and is now under validation in the different French Ministries. An English translation is provided in Annex 4 for information to LAP.

The HQ agreement defines the privileges and immunities for the Organization and its staff in the territory of France. It will enter into force upon creation of the new IGO.

As soon as the 30th instrument of ratification is obtained, the new Organization will have to send to the Protocol of the Ministry of Europe and Foreign Affairs a verbal note with:

- a copy of the signed Convention
- its date of entry into force
- its precise physical address with property title or lease
- a list of its personnel.

The French Government will then refer the matter to all the French administrations concerned in order to have the privileges and immunities of the Organization and its staff recognized.

The final draft of the HQ agreement will be submitted to the Council for information and will be signed by the Secretary-general of IALA and by a representative from the Government of the French Republic.

### THE LAP IS INVITED TO

Note the information provided in this document and the annexe and give any comments or advice.