**Document Revisions**

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**VTS Committee**

**Work Programme Tasks**

**(2014-18)**

Revisions to the IALA Document are to be noted in the table prior to the issue of a revised document

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| **Date** | **Page / Section Revised** | **Requirement for Revision** |
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| TASK 1 - Develop an “IALA VTS Strategy Paper” on the needs for the future delivery of VTS and possible implications for IMO Resolution A.857 (20) Guidelines for Vessel Traffic Services. | |
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| Objectives of the task and expected output: | This Task includes the following actions:   1. Develop an IALA VTS Strategy with regards to the delivery of VTS in a rapidly changing world; 2. Identification of possible implications for IMO Resolution A.857(20) Guidelines for Vessel Traffic Services.    1. Identify and document:       1. the strengths and weaknesses of IMO Resolution A.857(20) in setting the framework for the delivery of VTS;       2. developments in VTS since the existing Resolution was agreed and emerging trends that may be anticipated over the next 10-20 years;       3. possible limitations to addressing the emerging needs and developments for VTS within the existing provisions of IMO Resolution A.857(20). 3. Provide a draft IALA VTS Strategy Paper outline and requisite Policy Objectives for the development of VTS to meet the emerging needs and developments over the next 10-20 years |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7  X  X |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. | Key milestones for completing the task include:   * VTS Committee prepare a draft outline of the ‘IALA Strategy on VTS’ paper’ (Sep 2012); * IALA Council endorse the draft outline of the ‘IALA Strategy on VTS’ paper’ (Dec 2012); * VTS Committee prepare a draft ‘IALA Strategy on VTS’ paper (Mar 2013); * Council endorses current progress with the draft ‘IALA Strategy on VTS’ paper (Dec 2013); * VTS Committee finalises the draft ‘IALA Strategy on VTS’ paper and submits to Council (Mar 2015); * Endorsement by the Council of the draft ‘IALA Strategy on VTS’ paper’ (June 2015); * Possible identification for a further review of A.857(20) (Sep 2015). |
| Comments, including any changes to the task description and level of need |  |

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| TASK 2 - Review/update/provide input to IMO on Resolution A.857(20) Guidelines for VTS | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| Task 3: Produce a Guideline on the Use of Decision Support Tools in VTS | |
| Objectives of the task and expected output: | To give guidance on the use of decision support tools for VTS personnel. |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 4 - Produce a Guideline on VTSO Training Revalidation Process. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 5 - Review of IALA Recommednation V-128 on Operational and Technical Performance Requirements for VTS Equipment. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 6 - Review of Guideline on 1027 Simulation in VTS Training. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 7 - Update the VTS Manual. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 8 - Produce a Recommendation on Stand Alone VTS Communications procedures, consistent with SMCP. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 9 - Produce a Guideline on Incident / Accident Reporting and Recording, including near miss situations as it relates to VTS. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 10 - Produce a Guideline on public and media relations in special / defined circumstances. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 11 - Develop and conduct a global VTS Questionnaire. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 12 - Identify VTS Maritime Service Portfolio and servicing area. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 13 - Produce a Guideline on preparing for Zero Accident Campaign. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 14 - Produce Guidance on the Ergonomics in a VTS Centre. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 15 - Produce a Recommendation on the Portrayal of VTS Information and Data. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 16 - Produce a Guideline on the technical interface between VTS systems and the systems of other stakeholders. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 17 - Develop Guidance on the technical acceptance of a VTS system. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 18 - Develop Guidance on human factor management in VTS. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 19 - Produce a Guideline on VTS Awareness for Navigating Officers. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 20 - Produce a VTS Training Manual to complement the V-103 and its model courses. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
| Brief and concise description of the work to be undertaken and programme milestones where appropriate. |  |
| Comments, including any changes to the task description and level of need |  |

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| TASK 21 - Review of Recommendations and Guidelines. | |
| Objectives of the task and expected output: |  |
| Priority of task: | High Medium Low |
| Reasons for the indicated level of priority. |
| Expected Sessions for Completion: | Session number:  1 2 3 4 5 6 7 |
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