New Document Scheme, Introduction Timetable

Document

Owner	IALA Deputy Secretary-General
Document Status	Draft v1
Location	IALA Secretariat (This Draft v1 in PAP29 folder)
Purpose	Inform and/or request action by:- • The Change of Status Working Group of the IALA Council • The Policy Advisory Panel • The Legal Advisory Panel

Revision History

Revision Date	Version No.	Author	Description of Changes
2015-03-17	Draft v1	Michael Card	
2015-03-17	Draft v2	Michael Card	Timetable

1. Background

At its 59th Session held at IALA HQ in December 2014, the IALA Council approved a New Document Scheme. Refer to paper C59-8.1.3 Revision 1. The Scheme contains Standards, Recommendations, Guidelines, Manuals, and Model Courses.

The addition of Standards to IALA's existing documents and the concept of a pyramid hierarchy of Standard-Recommendation-Guideline arose directly from Goal G1 and Strategy G1 S1 of the "Strategic Vision For IALA for the period 2014-2026", which was approved by the IALA Council at its 56th Session held in Goa in December 2013.

The new structure and approval mechanism approved in December 2014 are described in the table at clause 7.3 of the reference, reproduced below as Figure 1.

2. Standards

At an ad hoc session in Rotterdam on 18 February 2015, the Policy Advisory Panel created a draft plan for six Standards. These are shown at Figure 2, where the blue boxes are the Standards and the white boxes are examples of content for the subsidiary sets of Recommendations and Guidelines.

3. Relationship to Change of Status

The IALA General Assembly of May 2014 directed the Council to proceed with preparation for a change of the status of IALA to an IGO. The introduction of Standards and the new document scheme

is not dependent on a change of the status of IALA, but will have greater importance if the change of status occurs.

4. Timetable for approval

The following is the first draft of a timetable for approval of these first six Standards. This timetable is for further discussion by

- The Change of Status Working Group of the IALA Council
- The Policy Advisory Panel
- The Legal Advisory Panel

It concentrates on activities in 2015. More detail for later years can be added as the work proceeds.

Date	IALA Organ	Event	Action needed
2015-04-09	COS Working Group	Madrid meeting	• Note • Comment if necessary
2015-05-26	Council	Session 60	• Note progress (verbal report)
2015-06-17	PAP	PAP29	• First draft of Recommendations and Guidelines under each Standard
2015-10?	LAP	LAP15	• First draft of a template for an IALA Standard • Consider approval process for Standards at General Assembly
2015-11-12	PAP	PAP30	• Finalise Standards-Recommendations-Guidelines proposal for Council input
2015-12-07	Council	Session 61	• Note progress (verbal report)
2015-12-31	Secretariat		• Create numbering system • Update website
2016-??	Council	Session 62	• Approve Standards-Recommendations-Guidelines proposal from PAP30
2016-??	LAP	LAP16	• Final template for Standard • Final procedure for approval of Standards by a General Assembly
2016-2018	Secretariat		• Communications with members
2018	General Assembly		• Approve Standards

Figure 1 – Table from Clause 7.3 of C59-8.3.1 Revision 1

Document type	Definition	Purpose	Approval method
Standard	IALA Standards form a framework, implementation of which by all coastal states will harmonize marine aids to navigation worldwide. IALA standards cover technology and services and are non-mandatory.	Essential for global harmonisation Suitable for citation in legislation or regulations	**By the IALA General Assembly in accordance with Article 7.3 of the Constitution.**
Recommendation	IALA Recommendations describe how to plan, design, operate, and manage marine aids to navigation in order to comply with IALA Standards. Each Recommendation is related to an IALA Standard.	Recommended practice to aid in meeting an IALA Standard, which may be suitable for citation in legislation or regulations. Ensures that a product or service meets expectations	**By the IALA Council in accordance with Article 8.4 of the Constitution.**
Guideline	IALA Guidelines provide information on aspects of IALA Recommendations, indicating best practices for implementation. Each Guideline is related to an IALA Recommendation.	Practical and detailed information for implementing an IALA Recommendation	**By the IALA Council in accordance with Article 8.4 of the Constitution.**
Manual, including the IALA Dictionary	IALA Manuals provide an overall view of a wide subject area.	Introduction to broad topic areas, such as Vessel Traffic Services, Aids to Navigation, and Heritage.	**By the IALA Council in accordance with Article 8.4 of the Constitution.**
Model Course	IALA Model Courses are training documents which define the level of training and knowledge needed to reach standards of competence defined by the IALA WWA.	For training of managers, operators and technicians to the IALA recommended level of competence.	**By the IALA Council in accordance with Article 8.4 of the Constitution.**

Figure 2 – Table from the Report of the ad hoc PAP Meeting of 18 February 2015

AtoN Planning and Service Delivery

- Levels of service objectives
- Availability and Categories
- Quality management
- Record keeping, S200
- Design objectives
- Obligations, International & national
- Mix of AtoN, including Virtual
- Risk analysis, Simulation
- Training and Certification

Visual AtoN Signalling

- Maritime Buoyage System
- Vision, Colour, Conspicuity
- Range and performance
- Offshore, Bridge & Traffic signals, Leading lines
- Symbology, terminology

Radio AtoN

- Radar beacons & reflectors
- MF radio beacons, DGPS, Rho-rho
- eLoran Broadcasts & System Integrity

Vessel Traffic Service Operations/ Delivery

- Operating procedures
- Presentation, Symbology
- Voice, Digital communica-tions phrases
- Training and certification
- Service promugation
- Sensor requirements

Digital Communications

- VHF (VDES & AIS)
- MF (NAVDAT)
- Commercial Terrestrial and Satellite
- Application Specific Messages
- Inter-VTS information exchange

Information Management

- Registry (S-200)
- MSI, MSP
- Information exchange systems
- Traffic information