(Panel 5)

***Registration form***

*IALA Seminar on Simulation in VTS Training*

*MARIN, Wageningen, the Netherlands*

*9 – 13 September, 2013*

Surname: . . . . . . . . . . . . . . . . . . . . Initials: . . . . . . .

First name: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Mr/Mrs/Dr/Capt./etc.: . . . . . . . . . . . . . . . . . . . . . . . . .

Country: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Organisation/Company: . . . . . . . . . . . . . . . . . . . . . . .

Address: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

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Telephone: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Mobile: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Fax: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

e-mail: . . . . . . .. . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Registration payment:

* by enclosed cheque or bank draft, by CREDIT/

DEBIT card: please charge my VISA, MASTER- or AMEX CARD no: . . . . . . . . . . . . . . . . . . . . . . . . . .

expiry date: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

total to be charged: . . . . . . . . . . . . . . . . . . . . . . . .

signature: . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

* an invitation letter is required (for VISA purposes)
* please send an INVOICE
* dietary requirement, specify: . . . . . . . . . . . . . . . . .
* agree to my contact details being provided in the final report of the workshop/seminar YES / NO
* VTS Simulator training experience YES / NO

The completed form should be sent to:

e-mail: [contact@iala-aism.org](mailto:contact@iala-aism.org)

fax: +33 1 3451 8205

post: 10, rue des Gaudines

78100 Saint Germain en Laye, France

**Hotels (**Panel 6 – Rear cover)

Delegates are responsible for booking their own hotels. Please refer to “IALA Seminar” to use the indicated rates. The recommended hotels are:

1. Hotel de Nieuwe Wereld (5 minutes walk to MARIN and 5 minutes to Conference venue; weekend nights not available; therefore arrival on 9th and departure on 13th Sept; closed 5th July to end August: book before 5th July)

5, Marijkeplein, 6709 PE Wageningen, The Netherlands

telephone: + 31 (0) 26 312 9604

fax: + 31 (0) 26 312 9652

e-mail: [info@denieuwewereld.nl](mailto:info@denieuwewereld.nl)

MARIN rates:

single room € 65,- / double room € 80,- (breakfast included)

2. Hotel de Wereld (10 minutes walk to MARIN and 10 minutes to Conference venue: book before 12th August)

1, 5 Mei Plein, 6703 CD Wageningen, The Netherlands

telephone: + 31 (0) 317 460 444

fax: + 31 (0) 317 426 422

e-mail: [info@hoteldewereld.nl](mailto:info@hoteldewereld.nl)

MARIN rates:

single and double room € 85,- (breakfast excluded)

3. Hotel Hof van Wageningen (also Conference venue for a few days and 8 minutes walk to MARIN; book before 12th August)

9, Lawickse Allee, 6701 AN Wageningen, The Netherlands

telephone: + 31 (0) 317 490 133

fax: + 31 (0) 317 426 243

e-mail: [info@hofvanwageningen.nl](mailto:info@hofvanwageningen.nl)

MARIN rates:

single and double room € 90,60 (breakfast included)

(*Panel 1 -* Front cover)

# Notice of an IALA Seminar



logo nnvo engels.png





# *IALA SEMINAR on*

# *SIMULATION in VTS TRAINING*

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**9 – 13 September 2013**

**Event**(Panel 2)

The International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA), in conjunction with MARIN’ business unit MSCN, the Dutch VTS Operator Training Foundation (NNVO) and the Port of Rotterdam Authority, will host an IALA Seminar on Simulation in VTS Training, from 9 to 13 September 2013 at MARIN, Wageningen, The Netherlands.

There is a limit of 50 delegates and registration will be on a first-come, first-served basis.

Participants will benefit from:

* exchange of experience, information and views on VTS Simulation training between experts from different countries;
* active participation in the preparation, implementation, training, debriefing and assessment of VTS Simulator training exercises;
* understanding the different steps in the whole process of developing VTS Simulator training exercises.

The VTS Simulator training Seminar will also provide the opportunity for those countries who are developing VTS Simulator training to network with experienced users and providers.

Graphic required

**Background** (Panel 3)

**Objective**

The workshop aims to:

* promote best practise in VTS Simulator training;
* demonstrate how simulator training may be established and
* provide input to the review of Guideline 1027 - Simulation in VTS Training.

**Purpose**

* present the use of simulation as a training tool;
* information exchange on VTS Simulation training;
* new developments in VTS simulators;
* measurement of simulator training effect;
* emergency preparedness - proactive approach;
* preparing exercises and
* evaluation / debriefing / assessment

**Access**

***Directions & a map are to be provided by MARIN***

**Attendance** (Panel 4)

The seminar is directed towards those involved or with an interest in the use of simulation in VTS training. The working language of the workshop will be English.

**Provisional Programme (example only)**

|  |  |
| --- | --- |
| Monday, September 9th, Hof van Wageningen | |
| Registration | 1000 - 1200 |
| Lunch | 1200 - 1300 |
| Session 1 | Opening and presentations |
| Session 2 | Walk to MARIN and MARIN tour |
|  | Free evening |
| Tuesday, September 10th, Hof van Wageningen / MARIN | |
| Session 3 | Presentations & explanation of programme |
| Session 4 | Preparation of VTS training exercises |
| Lunch | 1200 - 1300 and walk to MARIN |
| Session 5 | Demonstration of VTS Simulator exercises |
| Session 6 | Implementation of VTS training exercises |
|  | Seminar diner |
| Wednesday, September 11th, Port of Rotterdam Authority | |
| Session 7 | Visit to VTS Centre Hook of Holland |
|  | Free evening |
| Thursday, September 12th, MARIN | |
| Session 8 | Presentation & explanation programme |
| Session 9 | Training of VTS training exercises |
| Lunch | 1200 - 1300 |
| Session 10 | Debriefing and assessment of VTS training exercises |
|  | Seminar drink & free evening |
| Friday, September 13th, Hof van Wageningen | |
| Session 11 | Presentations |
| Session 12 | Overview of the week |
| Session 13 | Observations, findings & closure |
| Lunch | 1200 - 1300 |

**Registration fee**

The workshop fee is 500 Euros. This fee includes:

* participation at all sessions (material included);
* MARIN tour on Monday;
* seminar diner (Tuesday) and drinks (Thursday);
* every day lunch, coffee and tea;
* a day visit (Wednesday) to the VTS Centre Hook of Holland (lunch included) of the Port of Rotterdam Authority and
* IALA Certificate of Participation.