Input paper: [[1]](#footnote-1) VTS48-10.3.1

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**□** ARM **□** ENG **□** PAP **□** Input

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Agenda item [[2]](#footnote-2) 10.3.1

Technical Domain / Task Number 2 3.3.1

Author(s) / Submitter(s) Australian Maritime Safety Authority

Proposed new Guideline on the recruitment, training and assessment of VTS Personnel

# Summary

As part of its 2018-2022 Work Programme the Committee is progressing a review and update of Recommendation V-103 on the Standards for Training and Certification of VTS Personnel and Associated Model Courses (Task 3.3.1).

At VTS47 it was agreed that the structure of the Recommendation needs to be revised in order to reflect the new IALA document structure. That is:

* A high level Recommendation specifying what practices shall be carried out in order to comply with that Recommendation; and
* An associated Guideline describing how to implement the practices specified in the Recommendation.

The Training Correspondence Group formed following VTS47, as part of aligning Recommendation V-103 to the new IALA document structure, is currently splitting the existing Recommendation as described above for consideration at VTS48. The contents of the Guideline essentially contains the body of text in the existing recommendation and it has not been reviewed/updated.

To assist in the review/update of the proposed new Guideline by VTS51 the authors have prepared an initial revision for further development within the VTS Committee.

## Purpose of the document

This document provides an initial draft revision of the proposed new guideline on the recruitment, training and assessment of VTS Personnel for further development within the VTS Committee.

The draft revision has been prepared taking into consideration:

* The work being undertaken by the Training Correspondence Group described above; and
* It is anticipated that:
  + Committee will agree to the split documents at VTS48 and forwarded to Council for approval as a revised Recommendation and an associated new Guideline as has been the case with other Recommendations aligned to the new IALA document structure in recent times.
  + The review/update of the “new” Guideline will commence at VTS48.

# Background

At VTS46, a breakout group of Working Group 3 commenced work on a review of IALA Recommendation R0103 and its associated model courses.

Following discussions at VTS47 it was agreed that the completion of this task be extended until VTS51.

# Discussion

The draft revision of the proposed new guideline on the recruitment, training and assessment of VTS Personnel has been prepared recognising:

* The roles and responsibilities of Competent Authorities, VTS Authorities and Training Organisations needed to be less prescriptive and clearly articulated.
* The text on similar subject matter between existing training documents is often inconsistent and in some instances conflicting. Utilising text available in the VTS Manual 2016, the existing Recommendation (V-103), associated guidelines and model courses this draft has been prepared with a view to achieving updated and consistent text.
* The purpose and objectives for each model course should be clearly defined. Section 6.3 of the draft describes this as opposed to simply referring to the course modules as in the current document.
* Adaption and update training is often considered to be part of ongoing refresher training that a VTS authority needs to routinely undertake. The contents from V103/5 model course on adaption and update training have been incorporated into the draft revision. There may be a future opportunity to refocus the V103/5 model course to be only about ‘revalidation of formal qualifications’.
* The title of the guideline should accurately reflect its contents. A suggested the title for the new Guideline be “*Recruitment, training and assessment of VTS personnel*”.

In addition, the document highlights other key IALA documents using coloured text boxes where appropriate to assist the reader.

# Action requested of the Committee

The Committee is requested:

1. To forward the document to Working Group 3 for consideration in the progression of Task 3.3.1.
2. Draw the attention of all members of the Committee to this draft to provide input as appropriate to WG3 in support of its further development.

AttACHMENTS:

Attachment 1 - New associated guideline GXXXX on Recruitment, training and assessment of VTS personnel.

1. Input document number, to be assigned by the Committee Secretary [↑](#footnote-ref-1)
2. Leave open if uncertain [↑](#footnote-ref-2)