

**7-7-1 Draft agreement between IALA and Classification Societies**

Note by the IALA Technical Co-ordination Manager

There has been no activity with respect to the Accreditation of VTS Training since at least 2006, when the emphasis was on the accreditation of a training institute. With the revision of IALA Guideline 1014 (approved by the Council in December 2009) the emphasis changed to the accreditation of the training course and not the institute delivering it.

Possibly due to an enquiry from a training institute within Germany, I was asked to provide a copy of the (only) existing agreement between IALA and a classification society (in this case Det Norske Veritas) to DNV. Soon afterwards I received a request about VTS accreditation from Bureau Veritas (BV). As there would be a need for an agreement between IALA and BV, should they decide to go ahead with VTS accreditation, and as the original agreement now needed updating I have revised it, with the help of members of the VTS Committee. I wonder if the result is something that the LAP could / should take a view on?

I attach the existing agreement with DNV, a draft revision aimed at BV and the latest edition of the IALA Guideline. Once a revised agreement has been agreed, it is my intention to advise DNV about the change and ask for a revised agreement to be signed. I also intend to seek support for accreditation from the American Bureau of Shipping and Lloyds Register by means of the same form of agreement.



**Appointment of Bureau Veritas to Accredite courses for  
the training of Vessel Traffic Service personnel**

## **Agreement**

**between**

**The International Association of Marine Aids to Navigation and Lighthouse Authorities  
(IALA)**

**and**

**Bureau Veritas**

**on**

**The Accreditation of Courses for the Training of Vessel Traffic Service  
Personnel**

IALA agrees to appoint Bureau Veritas to accredit, on its behalf, IALA V-103 courses for the training of Vessel Traffic Service personnel, as mentioned in MSC/Circ.1065, subject to the following:

- 1 The Classification Society shall comply with the conditions given on the reverse of this Agreement.
- 2 The process of accreditation shall be in accordance with IALA Guideline 1014 on Accreditation of IALA V-103 VTS Training Courses and cover all aspects of course design, content and delivery, including use of simulation.

Bureau Veritas agrees to accredit courses for the training of Vessel Traffic Service personnel on behalf of IALA and to provide the Association with copies of all 'Certificates of Accreditation' issued under the terms of this Agreement.

This Agreement shall enter into force on the day on which both parties have signed the Agreement.

Either Party may withdraw from this Agreement by giving written notice of not less than three months to the other Party.

Amendments to this Agreement may be proposed by either Party and will be resolved by the two Parties.

The law of France will be used in the case of any dispute in relation to this Agreement.

Signed by ..... on ..... on behalf of IALA; and,

Signed by ..... on ..... on behalf of Bureau Veritas

## Conditions

A Classification Society should be approved by IALA to issue "Certificates of Accreditation" for VTS training courses run by VTS training organisations on its behalf subject to compliance with the following minimum conditions for which the Classification Society should submit complete information and substantiation.

## General

1 The relative size, structure, experience and capability of the Classification Society to perform assessments of VTS Training courses to enable them to be accredited in accordance with the IALA Guideline No. 1014 on Accreditation of VTS Training Courses should be demonstrated.

2 The Classification Society should be able to document extensive experience in assessing the design of training courses for personnel employed in maritime services and of the quality training management systems of training institutes.

## Specific provisions

3 For the purpose of being approved to accredit VTS Training Courses and to conduct surveys and inspections, the following should apply:

- 3.1 The Classification Society should provide for the publication and systematic maintenance of rules and/or regulations in the English language for the certification of VTS Training Institutes as well as the provision of an adequate capability to ensure appropriate updating of the published criteria.
- 3.2 The Classification Society should allow participation in the development of its rules and/or regulations relating to the training of VTS personnel by representatives of IALA.
- 3.3 The Classification Society should have:
  - a significant technical, managerial and support staff, catering also for capability of developing and maintaining rules and/or regulations; and
  - a qualified professional staff to provide the required service representing an adequate geographical coverage and local representation as required.
- 3.4 The Classification Society should be governed by the principles of ethical behaviour, which should be contained in a Code of Ethics and as such recognise the inherent responsibility associated with a delegation of authority to include assurance as to the adequate performance of services as well as the confidentiality of related information as appropriate.
- 3.5 The Classification Society should demonstrate its technical, administrative and managerial competence and its capacity to ensure the provision of quality services in a timely fashion.
- 3.6 The Classification Society is required to provide all relevant information to IALA.
- 3.7 The Classification Society's management should define and document its policy and objectives for, and commitment to, quality and ensure that this policy is understood, implemented and maintained at all levels in the Classification Society.

3.8 The Classification Society should develop, implement and maintain an effective internal quality system based on appropriate parts of internationally recognised quality standards no less effective than ISO 9000 series, which ensures that:

- the Classification Society's rules and/or regulations are established and maintained in a systematic manner;
- the Classification Society's rules and/or regulations are complied with;
- the requirements of the certification work, for which the Classification Society is authorised, are satisfied;
- the responsibilities, authorities and interrelation of personnel whose work affects the quality of the Classification Society's services are defined and documented;
- all work is carried out under controlled conditions;
- a supervisory system is in place that monitors the actions and work carried out by the Classification Society;
- a system for qualification of surveyors and continuous updating of their knowledge is implemented;
- records are maintained, demonstrating achievement of the required standards in the items covered by the services performed as well as the effective operation of the quality system; and
- a comprehensive system of planned and documented internal audits of the quality-related activities in all locations is implemented.

3.9 The Classification Society should be subject to certification of its quality system by an independent body of auditors recognised by IALA.

4 For the purpose of auditing and inspecting the attributes of the relevant Institutes training quality management system, the following apply:

- 4.1 The provision and application of proper procedures to assess the degree of compliance of the applicable training quality management system.
- 4.2 The provision of a systematic training and qualification regime for its professional personnel engaged in the training quality management system certification process to ensure proficiency in the applicable quality and management criteria as well as adequate knowledge of the technical and operational aspects of the Institutes safety management arrangement.
- 4.3 The means of assessing, through the use of qualified professional staff, the application and maintenance of the Institute's quality management systems.



**Appointment of Det Norske Veritas  
to  
Accredit Institutes for the training of Vessel Traffic Service personnel**

## Agreement

between

**The International Association of Aids to Navigation and Lighthouse Authorities  
(IALA)**

and

**Det Norske Veritas**

on

**The Accreditation of Institutes for the Training of Vessel Traffic Service  
Personnel**

IALA AGREES to appoint Det Norske Veritas to accredit Institutes for the training of Vessel Traffic Service personnel on its behalf subject to the following:

1. The Classification Society shall comply with the conditions given on the reverse of this Agreement.
2. The process of accreditation shall be in accordance with "IALA Guidelines for the Accreditation of VTS Training Institutes (September 2000)"

Det Norske Veritas AGREES to accredit institutes for the training of Vessel Traffic Service personnel on behalf of IALA and to provide the Association with copies of all "Certificates of Accreditation" issued under the terms of this Agreement.

This Agreement shall enter into force on the day on which both parties have signed the Agreement.

Either Party may withdraw from this Agreement by giving written notice of not less than three months to the other Party.

Amendments to this Agreement may be proposed by either Party and will be resolved by discussion between the two Parties.

The law of France will be used in the case of any dispute in relation to this Agreement.

Signed by *[Signature]* on *9/5-06* on behalf of IALA; and,

Signed by *[Signature]* on *25/4-06* on behalf of Det Norske Veritas

### Conditions

A Classification Society may be approved by IALA to issue "Certificates of Accreditation" to VTS Training Institutes on its behalf subject to compliance with the following minimum conditions for which the Classification Society should submit complete information and substantiation

#### General

1 The relative size, structure, experience and capability of the Classification Society to perform assessments of VTS Training Institutes to enable the Institutes to be accredited in accordance with the IALA Guidelines for the Accreditation of VTS Training Institutes (dated 30<sup>th</sup> January 2001) should be demonstrated

2 The Classification Society should be able to document extensive experience in assessing the design of training courses for personnel employed in maritime services and of the quality training management systems of training institutes

#### Specific provisions

3 For the purpose of being approved to accredit VTS Training Institutes and to conduct surveys and inspections to ascertain the degree of compliance of electrical and mechanical systems and components with relevant international standards and procedures the following should apply:

3.1 The Classification Society should provide for the publication and systematic maintenance of rules and/or regulations in the English language for the certification of VTS Training Institutes as well as the provision of an adequate capability to ensure appropriate updating of the published criteria.

3.2 The Classification Society should allow participation in the development of its rules and/or regulations relating to the training of VTS personnel by representatives of IALA

3.3 The Classification Society should have:

- A significant technical, managerial and support staff, catering also for capability of developing and maintaining rules and/or regulations; and
- A qualified professional staff to provide the required service representing an adequate geographical coverage and local representation as required

3.4 The Classification Society should be governed by the principles of ethical behaviour, which should be contained in a Code of Ethics and as such recognise the inherent responsibility associated with a delegation of authority to include assurance as to the adequate performance of services as well as the confidentiality of related information as appropriate

3.5 The Classification Society should demonstrate its technical, administrative and managerial competence and its capacity to ensure the provision of quality services in a timely fashion.

3.5 The Classification Society should be prepared to provide relevant information to IALA

3.6 The Classification Society's management should define and document its policy and objectives for, and commitment to, quality and ensure that this policy is understood, implemented and maintained at all levels in the Classification Society

3.7 The Classification Society should develop, implement and maintain an effective internal quality system based on appropriate parts of internationally recognised quality standards no less effective than ISO 9000 series, and which, *inter alia*, ensures that:

- the Classification Society's rules and/or regulations are established and maintained in a systematic manner;
- the Classification Society's rules and/or regulations are complied with;
- the requirements of the certification work, for which the Classification Society is authorised, are satisfied;
- the responsibilities, authorities and interrelation of personnel whose work affects the quality of the Classification Society's services are defined and documented;
- all work is carried out under controlled conditions;
- a supervisory system is in place that monitors the actions and work carried out by the Classification Society;
- a system for qualification of surveyors and continuous updating of their knowledge is implemented;
- records are maintained, demonstrating achievement of the required standards in the items covered by the services performed as well as the effective operation of the quality system; and
- a comprehensive system of planned and documented internal audits of the quality-related activities in all locations is implemented

3.8 The classification society should be subject to certification of its quality system by an independent body of auditors recognised by IALA.

4 For the purpose of auditing and inspecting the attributes of the relevant Institutes training quality management system, the following apply:

4.1 The provision and application of proper procedures to assess the degree of compliance of the applicable training quality management system;

4.2 The provision of a systematic training and qualification regime for its professional personnel engaged in the training quality management system certification process to ensure proficiency in the applicable quality and management criteria as well as adequate knowledge of the technical and operational aspects of the Institutes safety management arrangements; and,

4.3 The means of assessing through the use of qualified professional staff the application and maintenance of the Institutes quality management systems.

\* \* \*

DET NORSKE VERITAS



IALA  
20 ter rue Schnapper  
78100 St. Germain en Laye  
FRANCE

DET NORSKE VERITAS AS  
Maritime Technology and  
Production Centre  
*Competence, Operation & Mngmt*  
Veritasveien 1  
1322 Høvik  
Norway  
Tel: +47 67 57 99 00  
Fax: +47 67 57 99 11  
<http://www.dnv.com>  
Org. No: NO 945 748 931 MVA

Att: Torsten Kruuse

Your ref:

Our ref.:  
MTPNO341/KJEK/251 9-J-94

Date:  
2006-04-25


#### Accreditation agreement IALA and DNV

Thank you for amending the agreement according to our comment.

We are pleased to forward two signed agreements as agreed with Mr. Kent.

We look forward to receive one, signed copy and to the co-operation with your organisation

Yours faithfully  
for DET NORSKE VERITAS AS

  
Erling Linna  
Head of Section  
Sea Skill

  
Kjetil Kåsamoen  
Production Manager DNV SeaSkill

ASIS - IALA  
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