

**Report of the 2nd Session of the IALA Strategy Group**

**(Strategy 2)**

**21 – 22 October 2013**

**Executive Summary**

* the meeting was held in conjunction with the PAP26 meeting;
* 12 people attended over 2 days representing Committees and Secretariat;
* produced a draft 12 year IALA strategic vision 2014-2026;
* produced a draft 4 year Strategy for 2014-2018;
* produced a draft IALA Technical Committee Structure for the 2014-2018 work period.

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| Strategy Group  2nd Session | 24 October 2013 |

**Report of the 2nd Session of the IALA Strategy Group (Strategy2)**

# Opening Remarks

The 2nd session of the **Strategy Steering Group** was held between 21 and 22 October 2013, at IALA with Mike Card in the Chair and Bjorn Pedersen as facilitator.

The Chairman opened the meeting and welcomed all members.

## Agenda

The Agenda at Annex A was adopted.

## Participants

|  |  |  |  |
| --- | --- | --- | --- |
| Bjorn Pedersen | Facilitator | | Denmark |
| Mike Card | Deputy Secretary-General (Chair) | | IALA |
| Gary Prosser | Secretary General | | IALA |
| Jean Charles Leclair | Dean of IALA WWA | | IALA |
| Phil Day | Chair, ANM Committee | | Scotland |
| Michael Skov | Vice Chair, ANM Committee | | Denmark |
| Ómar Frits Eriksson | Chair, EEP Committee | | Denmark |
| David Jeffkins | Vice Chair, EEP Committee | | Australia |
| Tuncay Çehreli | Chair, VTS Committee | | Turkey |
| Nick Ward | Vice Chair, e-NAV Committee | | UK |
| Francis Zachariae | Council member & Chair of LAP | Denmark | |
| Steve Nell | IMC Vice President | South Africa | |
| Seamus Doyle | Committee Secretary | | IALA – Secretary |

Apologies were received from:

|  |  |  |  |
| --- | --- | --- | --- |
| Bill Cairns | Chair, e-NAV Committee | | USA |
| Neil Trainor | Vice Chair, VTS Committee | Australia | |
| Lars Mansner | IMC | Finland | |

# IALA Strategy for 2014-2026

The background and objectives of the meeting were outlined.

Facilitated by Bjorn Pedersen, the Strategic Vision version 2 (SV2) document was reviewed and developed through a workshop brainstorming approach into a goals statement for 2026 and a revised version 3 draft 12 year Strategic Vision 2014 – 2018 SV3 with strategic priorities was finalised. Output paper Strategy2-2.1 refers.

A ‘Base Camp’ Strategy for 2014-2018 was developed from the 12 year SV3 and this is included in output document Strategy2-2.1.

Action item

The Secretariat is requested to forward the draft IALA Strategic Vision SV2, Strategy2-2.1, to Council for approval.

If approved by Council, the Secretariat is requested to present the IALA Strategic Vision SV2 to the General Assembly in May 2014.

# IALA Committee Structure for 2014-2018

Using a workshop approach, a version 3 IALA Committee Structure, CS3, for IALA Technical Committees for the 2014-2018 work period was developed, output document Strategy2-3.1 refers.

The technical committees titles, technical domains and scope of work were agreed.

Action item

The Secretariat is requested to forward the draft IALA Committee Structure CS3, Strategy2-3.1, to Council for approval.

# Date and time of the next meeting

A strategy meeting will be held with Council in Goa for 0.5 days in conjunction with Council 56th Session in December 2013.

Strategy will be further considered at General Assembly in Spain in May 2014.

There being no further business, the Deputy Secretary-General thanked the Panel members for their participation and contributions.

Action item

The Secretariat is requested to forward the report of Strategy2 meeting (Strategy2-1) to the IALA Council, to note.

# List of Annexes

1. Agenda

A copy of the agenda is at ANNEX A.

1. Input Papers

A list of input documents is at ANNEX B.

1. Output and Working papers

A list of output and working papers is at ANNEX C.

1. Action Items

A list of action items is at ANNEX D.

1. Agenda

**25th Session of the IALA Policy Advisory Panel**

The 25th meeting of the **PAP** will be held from 1 May – 2 May 2013, at IALA.

The PAP meeting forms part of a series of meetings, the details of which are:

29 April 2013 2014 Conference Steering Group, starting at 0900.

29 April 2013 PAP / Strategy, starting at 1400.

30 April 2013 Special meeting - Strategic vision and Committees, starting at 0900.

1 May 2013 PAP25, starting at 0900.

2 May 2013 Continuation of PAP25, starting at 0900.

3 May 2013 Conference 2014 Papers’ Committee, starting at 0900 and aiming to complete by 1300.

The one-day Special Meeting on 30 April will be for Committee Chairs and Vice Chairs, with the following purpose.

* Explanation of the draft Strategic Vision created by the Secretariat following Council-54
* Review of the draft Strategic Vision and development of a draft Version 2 for subsequent finalisation by the Secretariat and presentation to Council-55
* Review of the draft Committee structure for 2014-18, also for finalisation by the Secretariat and presentation to Council-55

The objectives of PAP25 are to:

* Co-ordinate the work of the IALA Committees;
* Identify and resolve issues that affect all Committees;
* Review proposals for the 2014 – 2018 Work Programme.

**AGENDA for 30 April – 2 May 2013**

**Agenda Item** **Responsibility/Action**

1. Welcome Gary Prosser
2. Approval of agenda All
3. Review of Action Items from last meeting Mike Hadley
4. Review of input papers Mike Hadley
5. IALA Activity
   1. Secretary-General’s remarks Gary Prosser

Council report – 54th Session Gary Prosser

LAP Francis Zachariae

CPAF Gary Prosser

Maritime Co-operation Forum Gary Prosser

IMO Accident Zero campaign Tuncay Çehreli

World VTS Guide Gary Prosser

IMC Steve Nell

* 1. Committee Chairmen’s reports (preferably 1 x A4 or 2 slides)

VTS Committee Tuncay Çehreli

e-NAV Committee Bill Cairns

EEP Committee Ómar Frits Eriksson

ANM Committee Phil Day

1. IALA WWA
   1. Academy update Jean-Charles Leclair
2. IALA and Risk Management Ómar Frits Eriksson
   1. PAWSA & IWRAP Mk 2 – Sydney (November 2012) Jean-Charles Leclair
3. Review of IALA procedures Mike Card
   1. IALA Document Categorisation Stuart Ruttle
   2. IALA documentation Stuart Ruttle / Mike

Card

* 1. Committee meeting schedules Tuncay Çehreli / Neil

Trainor

* 1. Documents approval procedure Mike Card

1. Any Other Business (time permitting)
   1. Disaster Recovery Bill Cairns
   2. MSC91 Jean-Charles Leclair
   3. The IALA Dictionary Ómar Frits Eriksson
   4. IALA NET Jean-Charles Leclair
   5. IALA Bulletin & related matters Paul Ridgway
   6. IALA Information Technology Group Ómar Frits Eriksson
   7. e-Navigation across Committees
   8. Retaining expertise of ex-Committee members Ómar Frits Eriksson
   9. Induction courses for new Committee members Ómar Frits Eriksson
   10. MBS Phil Day
   11. Task Groups for S-100 Nick Ward
   12. Testbeds Nick Ward
2. Date and Venue of next meeting Gary Prosser

All members are encouraged to propose agenda items or submit papers for the agenda items above until a fortnight before the meeting (7 October 2013).

1. Input Documents

All papers are posted on the Committee website.

|  |  |  |  |
| --- | --- | --- | --- |
| Number | Title / Author (if required) | Presented by / WG | Posting |
| Strategy2-1.1 | Draft Agenda Strategy2 v1 | GP | 20131018 |
| Strategy2-1.2 | Papers list Strategy2 v2 | CS | 20131021 |
| Strategy2-2.2 | Strategy road map rev2 | MDC | 20131012 |
| Strategy2-2.4 | Report to c55 re strategy v3 | CF | 20131012 |
| Strategy2-2.5 | IALA strategic vision sv2 2013-07-15 future only | MDC | 20131007 |
| Strategy2-3.1 | IALA Committees cs2 v3 2013-08-06 a3 | MDC | 20131007 |
| Strategy2-3.1.1 | e-NAV comments on Proposed Committee structure | NW | 20131021 |

1. Output and Working papers

**Output Papers**

|  |  |  |  |
| --- | --- | --- | --- |
| No | Number | Title / Author (if required) | Status |
| 1 | Strategy2-1 | Report of Strategy2 | Council to note |
| 2 | Strategy2-2.1 | Strategic Vision SV3 draft 1.xlsx | Council to approve |
| 3 | Strategy2-3.1 | IALA Technical Committee Structure CS3 v1 A4 | Council to approve |

**Working Papers**

There were no Working Papers.

All presentations made during the meeting are available on the Committee section of the website.

1. Action Items

Actions for the Secretariat

1. [The Secretariat is requested to forward the draft IALA Strategic Vision SV2, Strategy2-2.1, to Council for approval. 4](#_Toc371504926)
2. [If approved by Council, the Secretariat is requested to present the IALA Strategic Vision SV2 to the General Assembly in May 2014. 4](#_Toc371504927)
3. [The Secretariat is requested to forward the draft IALA Committee Structure CS3, Strategy2-3.1, to Council for approval. 4](#_Toc371504928)
4. [The Secretariat is requested to forward the report of Strategy2 meeting (Strategy2-1) to the IALA Council, to note. 4](#_Toc371504929)