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**44th Meeting of the Vessel Traffic Services Committee (VTS44)**

The 44th meeting of the **VTS Committee** will be held from 25 – 29 September 2017, at IALA, St. Germain en Laye, France.

The opening plenary will commence at 1300 on Monday 25 September 2017, and the closing plenary will end at approximately 1300 on Friday 29 September.

Committee Chair, Vice-Chair and Working Group Chairpersons are requested to meet at 0900 on Monday 25 September.

**Agenda**

1. Introduction
   1. Administration and Safety Briefing
   2. Approval of agenda
   3. Apologies and introductions
   4. Programme for the week
2. Review of action items from last meeting
   1. Review of action items from VTS43
   2. Final Report from VTS43 - for reference
3. Review of input papers
   1. IALA Standards
   2. VTS Committee related input
   3. Input from other Committees
4. Reports from other bodies:
   1. IALA Council – 64th Session, June 2017
   2. Policy Advisory Panel (PAP) - PAP33, April 2017 & Legal Advisory Panel (LAP)
   3. IMO
   4. ITU
5. Reports from rapporteurs

* Risk Management Toolbox

1. Presentations
2. Establish Working Groups
3. WG1 - TD# 1 – Operations
   1. Produce a Guideline on Maritime Service Portfolios for VTS (Task 1.1.4)
   2. Produce a Guideline for setting and achieving VTS objectives (Task 1.1.6)
   3. Produce a Recommendation / Guideline on VTS Communications (Task 1.3.1)
   4. Review / update input to IMO on Resolution A.857(20) Guidelines for VTS (Task 1.4.2)
4. WG2 - TD# 2 – Technology
   1. Produce a Recommendation on the Portrayal of VTS Information and Data (Task 2.1.1)
   2. Develop Guidance on the Technical Acceptance of a VTS System (Task 2.2.1)
   3. Provide a Guideline on the technical aspects of VTS information exchange between VTS and allied or other services (Task 2.3.1)
5. WG3 - TD# 3 – VTS Training
   1. Produce a VTS Training Manual to complement the V-103 and its model courses (Task 3.1.2)
   2. Develop guidance on human factors and ergonomics in VTS (Task 3.3.1)
   3. Develop a Guideline on VTS Awareness for Navigating Officers (Task 3.4.1)
6. Work Programme
   1. Current Work Programme (2014 – 2018)
   2. Future Work Programme (2018 - 2022)
7. Review of output and working papers
   1. Output papers
   2. Working papers
8. Any Other Business
9. Review of session report
10. Date and venue of next meeting
11. Close of the meeting

