Action Items

Action Items for Secretariat

1. [The **Committee Secretary** is requested to forward the liaison note on MSP (VTS43-12.1.16) together with the draft IALA Guideline on Maritime Service Portfolios: Digitising Maritime Services (VTS43-12.1.17) and the templates on MSP1, MSP2 and MSP3 (Annex 1-3) (VTS43-12.18, VTS43-12.1.19, VTS43-12.1.20) to ENAV21. 12](#_Toc483210548)
2. [The **Committee Secretary** is requested to forward draft Guideline on Maritime Service Portfolios for VTS (VTS43-12.2.6) and the revised templates on MSP1, MSP2 and MSP3 (VTS43-12.2.7, VTS43-12.2.8, VTS43-12.2.9) as working documents to VTS44. 13](#_Toc483210549)
3. [The **Committee Secretary** is requested to forward the proposed change of the task title to Council for their approval (VTS43-12.1.15). 13](#_Toc483210550)
4. [The **Committee Secretary** is requested to forward the draft Guideline on Effectiveness (VTS43-12.2.10) as a working paper to VTS44. 13](#_Toc483210551)
5. [The **Committee Secretary** is requested to forward the working documents on VTS Communication (VTS43-12.2.11 and VTS43-12.2.12) to VTS 44 for further review and consideration. 14](#_Toc483210552)
6. [The **Committee Secretary** is requested to forward the liaison note on “Review of IMO Resolution A.857(20) Guidelines for Vessel Traffic Services’” (VTS43-12.1.7) and the draft proposal to the IMO for a new output to update the Resolution being completed (VTS43-12.1.12) to IALA Council for approval. 14](#_Toc483210553)
7. [After Council approval, the **Secretariat** is requested to forward the draft proposal to the IMO for a new output to update the Resolution being completed (VTS43-12.1.12) to IALA National Members for their consideration as the basis for sponsoring a submission to the IMO. 14](#_Toc483210554)
8. [The **Committee Secretary** is requested to forward the liaison note (VTS43-12.1.14) to ARM. 15](#_Toc483210555)
9. [The **Committee Secretary** is requested to forward the working document VTS43-12.2.1 on portrayal to VTS44. 16](#_Toc483210556)
10. [The **Committee Secretary** is requested to forward the working document VTS43-12.2.2 on acceptance VTS systems to VTS44. 16](#_Toc483210557)
11. [The **Committee Secretary** is requested to forward the working document VTS43-12.2.3 on technical interface with other stakeholders to VTS44. 16](#_Toc483210558)
12. [The **Committee Secretary** is requested to forward liaison note VTS43-12.1.1 on name change of the guideline to Council 16](#_Toc483210559)
13. [The **Committee Secretary** is requested to forward the liaison note VTS43-12.1.6 on the introduction of VDES to ENAV Committee, Joint ENAV / VTS Workgroup and Secretariat. 16](#_Toc483210560)
14. [The **Committee Secretary** is requested to forward the liaison note VTS43-12.1.3 Reply DWG liaison note to VTS43 re Dictionary definitions to DWG 17](#_Toc483210561)
15. [The **Committee** **Secretary** is requested to forward the cover note and the revised IALA Recommendation V-103 (VTS43-12.1.8 and VTS43-12.1.9) to Council for approval. 17](#_Toc483210562)
16. [The **Committee** **Secretary** is requested to forward the Liaison Note on V-103 (VTS43-12.1.10) to the Australian Maritime Safety Authority. 17](#_Toc483210563)
17. [The **Committee** **Secretary** is requested to forward the cover note and the draft IMO MSC Input Paper containing revisions to MSC/Circ.1065 (VTS43-12.1.4 and VTS43-12.1.5) to Council for approval and after approval as submission to the IMO. 17](#_Toc483210564)
18. [The **Committee** **Secretary** is requested to forward the Liaison Note (VTS43-12.1.11) to the IALA Secretariat. 18](#_Toc483210565)
19. [The **Committee Secretary** is requested to forward working document on Human Factors (VTS43-12.2.4) as working paper for VTS44. 19](#_Toc483210566)
20. [The **Committee Secretary** is requested to forward working document on VTS Awareness for Navigating Officers (VTS43-12.2.5) as working paper for VTS44 19](#_Toc483210567)
21. [The **Committee Secretary** is requested to forward the draft future Work Programme (2018 – 2022) (VTS43-11.2.1) and the related new Task Register as working documents to VTS44 (VTS43-11.2.2) for completion. 19](#_Toc483210568)
22. [The **Committee Secretary** is requested to forward the report of VTS43 (VTS43-14) after completion (deadline 10 April 2017) to the IALA Council, to note. 21](#_Toc483210569)

Action Items for Participants

1. [The **VTS Committee** is requested to consider a joint work item for working groups 1 and 2 to develop the CMDS entries for the MSP1, MSP2 and MSP3 for next Work Programme. 13](#_Toc483210755)
2. [The **VTS Committee** is requested to consider the extension of the task into the Work Programme 2018-2022. 13](#_Toc483210756)
3. [The **VTS Committee** is requested to consider a workshop to develop the Guideline on Maritime Service Portfolios for VTS during the Work Programme 2018-2022. 13](#_Toc483210757)
4. [The **Committee Participants** are requested to review and provide comments on the draft templates on MSP1-3 before VTS44. 13](#_Toc483210758)
5. [The **Committee Participants** wishing to join the correspondence group are requested to contact Thomas Southall (tomsouthall9@hotmail.com) by the 3rd April 2017. 14](#_Toc483210759)
6. [The **Committee Participants** are requested to send any relevant guidance, advice or documentation on effective communication to Thomas Southall (tomsouthall9@hotmail.com), it does not necessarily have to be in English. 14](#_Toc483210760)
7. [The **VTS Committee** is requested to intersessional comment on the working paper on portrayal with the view to be finalized by the committee at VTS44. 16](#_Toc483210761)
8. [**Committee Participants** are requested to intersessional comment on the working paper on technical interface with the view to be finalized by the committee at VTS44. 16](#_Toc483210762)